

MINUTES**REGULAR MEETING**

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

ANNOUNCEMENT

Deputy Comptroller: "I would also like to announce that the Board of Estimates will be in recess on June 1, 2011 at 9:00 a.m. and 12:00 noon. The Board of Estimates will not receive or open bids on June 1, 2011. The Board of Estimates will reconvene on June 8, 2011."

President: "I will direct the Board members attention to the memorandum from my office dated May 23, 2011, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

MINUTES

City Solicitor: "Move the approval of all of the items now contained on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The motion carries. The routine agenda has been adopted. Madam Mayor."

* * * * *

MINUTES

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Coppin State University for an amount that is less than the lien amount for the property located at 1805 Thomas Avenue.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
1805 Thomas Avenue	\$3,000.00	\$8,397.48	\$24,427.15	\$8,397.48

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 1805 Thomas Avenue on May 14, 2010 for the total amount of \$24,427.15. Coppin State University has offered to purchase the Tax Sale Certificate for the amount of \$8,397.48, file the petition to foreclose, acquire title to the property, and return it to productive use. The assignment amount of \$8,397.48 for the Tax Sale Certificate will cover the flat taxes and water bills on the property.

(FILE NO. 56662 and 57120)

UPON MOTION duly made and seconded, the Board approved the assignment of a Tax Sale Certificate to Coppin State University for an amount that is less than the lien amount for the property located at 1805 Thomas Avenue.

MINUTES

Sheriff's Office - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Tomeka Pindell.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Mark Scherr	5
Myra Chew	2
Monica Jackson-Herring	1
Linette Marshall	1
Tyra Green	<u>1</u>
	10

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Tomeka Pindell.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is effective upon Board approval through June 30, 2012, unless otherwise indicated.

	<u>Hourly Rate</u>	<u>Amount</u>
1. MARY SUE WELCOME	\$75.00	\$ 10,000.00
Account: 1001-000000-2401-258300-603018		
2. HILLARY J. MICHAUD	\$75.00	\$ 10,000.00
Account: 1001-000000-3021-268400-60318		

Ms. Michaud and Ms. Welcome will each function as a Hearing Officer. They will provide for the resolution of disputes arising as a result of licensing, regulation, and enforcement of certain activities administered by the Department's Environmental Health Section, in accordance with the Baltimore City Revised Code, Health Article, Sections 2-301, on an as-needed basis.

3. THE JOHNS HOPKINS UNIVERSITY (JHU)	\$ 76,722.00
Account: 4000-422511-3030-271515-603051	

The JHU will administer services in the area of Region III - Infertility Prevention Project (IPP). The JHU will ++provide a laboratory technician who will process, label, and inspect all gonorrhea/chlamydia specimen samples at the Department's Disease Control Laboratory. In addition, the laboratory technician will prepare and perform gonorrhea/chlamydia tests. The period of the agreement is January 1, 2011 through December 31, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

4. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$105,334.00**

Account: 1001-000000-3030-271800-603051

The JHU will provide a physician who will serve as a medical officer offering a variety of public health, educational management, epidemiologic, research and clinical expertise. The period of the agreement is July 1, 2010 through June 30, 2011.

MWBOO GRANTED A WAIVER.

The agreements are late because funds were awarded late and there was a delay in receiving an acceptable scope and budget.

5. **THE AFTER SCHOOL INSTITUTE, INC.** **\$ 20,000.00**

Account: 4000-424211-3030-513217-603051

The After School Institute, Inc. will launch a HIV/AIDS Prevention "Stomping on HIV" Social Marketing Campaign. The program will host a competitive stomping and/or step event at Morgan and Coppin State colleges' campuses. The goal of the program is to have college students on each campus become knowledgeable about HIV/AIDS disease and prevention, become HIV/AIDS prevention ambassadors, and learn about available resources in the community. The period of the agreement is March 1, 2011 through June 30, 2011.

The agreement is late because funding for this initiative was received from the Department of Health and Mental Hygiene, Infectious Disease and Environmental Health Administration on February 24, 2011.

MINUTES

Health Dept. - cont'd

6. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$191,250.00**

Account: 4000-422011-3030-513242-603051

The organization will complete at least 6,375 rapid HIV tests during the term of the project. Services will include but are not limited to providing services in the Emergency Department at the University of Maryland Medical System, Mercy Hospital, and Maryland General Hospital. The organization will also attend at least two collaborative grant meetings. The period of the agreement is October 1, 2010 through June 30, 2011.

The agreement is late because the request was received in late February 2011 and there were delays in receipt of other required documents.

MWBOO GRANTED A WAIVER.

7. **INTERGROUP SERVICES, INC.** **\$208,154.00**

Account: 4000-427711-3023-274404-603051

The organization will provide services including but not limited to carrying out legislatively mandated technical functions of the Baltimore Eligible Metropolitan Area Ryan White Part A Planning Council. The organization will provide associated technical assistance, research and administrative support for planning council functions and activities that include staff support for clerical and professional expenses required by the Planning Council. The period of the agreement is March 1, 2011 through June 30, 2011.

MINUTES

Health Department - cont'd

The agreement is late because of delays in the receipt of an acceptable scope of work and budget.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements. The President **ABSTAINED** on item Nos. 3 - 4.

MINUTES

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notification of Grant Award from the Maryland Department of Aging (MDoA) for the FY 11 State Hold Harmless - Older Americans Act (OAA). The period of the grant award is October 1, 2010 through September 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$ 48,110.00	-	4000-433511-3023-273300-404001
52,484.00	-	4000-432911-3252-514300-404001
27,700.00	-	4000-434311-3254-316200-404001
17,494.00	-	4000-436111-3255-316200-404001
\$145,788.00		

BACKGROUND/EXPLANATION:

The funds will be used with the FY11 OAA Federal Grants for Title IIIB, Title IIIC1, Title IIIC2 and Title IIIE programs only. The grant will also provide funds for coordinated and accessible services for seniors in Baltimore City.

The notification of the grant award is late because it was just received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the Notification of Grant Award from the Maryland Department of Aging for the FY 11 State Hold Harmless - Older Americans Act.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

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All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The President **ABSTAINED** on Item Nos. 1-2.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works - Bureau of Water and Wastewater

1. EWO #010, \$171,829.77 - S.C. 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant

\$115,688,000.00	\$607,620.55	Fru-Con Construc-	58 CCD 23
		tion Corp.	

2. EWO #013, \$81,040.73 - S.C. 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant

\$115,688,000.00	\$798,091.33	Fru-Con Construc-	0 27
		tion Corp.	

Department of Transportation

3. EWO #002, \$179,474.40 - TR 10005, Uplands Redevelopment: Mass Grading & Infrastructure

\$18,279,447.78	\$ 79,569.40	Monumental Paving &	- -
		Excavating, Inc.	

4. EWO #003, \$ 58,813.22 - TR 10005, Uplands Redevelopment: Mass Grading & Infrastructure

\$18,279,447.78	\$259,043.80	Monumental Paving &	- -
		Excavating, Inc.	

MINUTES

Mayor's Office of Employment Development - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay conference workshop registration fees for the Raising the Bar 2010 Conference sponsored by the Workforce Investment Network for Maryland. The conference was held on November 17-19, 2010.

AMOUNT OF MONEY AND SOURCE:

\$	450.00	-	1001-000000-6331-472215-603020
	225.00	-	1001-000000-6331-475015-603020
	1,500.00	-	4000-804811-6396-459405-603020
	450.00	-	4000-806011-6301-454601-603020
	225.00	-	4000-806011-6301-454801-603020
	125.00	-	4000-806011-6301-454901-603020
	350.00	-	4000-806411-6313-467105-603020
	750.00	-	4000-806411-6313-466505-603020
	125.00	-	4000-806711-6312-459305-603020
	87.50	-	4000-806711-6312-458305-603020
	162.50	-	4000-807511-6312-458305-603020
	43.75	-	4000-806711-6312-458305-603020
	81.25	-	4000-807511-6312-458305-603020
	87.50	-	4000-806711-6312-458305-603020
	162.50	-	4000-807511-6312-458305-603020
	131.25	-	4000-806711-6312-458305-603020
	243.75	-	4000-807511-6312-458305-603020
	700.00	-	4000-806711-6312-458305-603020
	1,300.00	-	4000-807511-6312-458305-603020
	78.75	-	4000-806711-6312-458305-603020
	146.25	-	4000-807511-6312-458305-603020
	125.00	-	4000-806711-6312-458405-603020
	500.00	-	4000-807011-6312-458105-603020
	225.00	-	4000-807011-6312-455705-603020
	600.00	-	4000-807011-6312-457105-603020
	125.00	-	4000-807011-6312-457605-603020
	350.00	-	4000-807011-6312-457705-603020
	575.00	-	4000-807511-6312-459305-603020
	1,375.00	-	4000-807511-6312-458505-603020
	125.00	-	4000-898609-6310-455905-603020
	575.00	-	5000-508811-6392-458305-603020

MINUTESMOED - cont'd

125.00	-	5000-585410-5750-459305-603020
250.00	-	4000-894109-6330-459405-603020
375.00	-	6000-601411-6311-490305-603020
500.00	-	4000-804911-6396-459405-603020
560.00	-	4000-806711-6312-458305-603020
1,040.00	-	4000-807511-6312-458305-603020
125.00	-	4000-807511-6312-458505-603020
225.00	-	4000-806011-6301-454601-603020
<u>\$15,200.00</u>		

BACKGROUND/EXPLANATION:

On November 17 and 18, 2010, 108 employees of the Mayor's Office of Employment Development attended the Maryland Workforce Investment Network Conference. The cost covered attendance, training, and workshops related to job functions and workforce development initiatives. This is an annual staff development event where employees attend facilitated training workshops to increase workforce development related skills, learn the best practices, and hear about emerging trends.

This request was delayed because of the need to verify the participants' attendance and the review of the conference invoice for accuracy prior to processing for payment.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay conference workshop registration fees for the Raising the Bar 2010 Conference sponsored by the Workforce Investment Network for Maryland.

MINUTES

Mayor's Office of Employment - Inter-Governmental Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an inter-governmental agreement with the Maryland Department of Human Resources, Baltimore City Department of Social Services (DSS). The period of the agreement is May 1, 2011 through August 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 4000-809611-6397-456000-404001

BACKGROUND/EXPLANATION:

For more than 30 years, the City has provided summer work opportunities for local teens through its YouthWorks Summer Jobs Program, administered by MOED. The City continues to recognize the critical importance of summer youth employment and is determined to create solid work and educational experiences for youth for the summer of 2011.

Under the terms of this inter-governmental agreement, the DSS will fund activities for approximately 912 eligible youth in a six-week summer work experience.

The inter-governmental agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the inter-governmental agreement with the Maryland Department of Human Resources, Baltimore City Department of Social Services.

MINUTESMayor's Office of Employment Development - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **UMBC TRAINING CENTERS, LLC** **\$10,000.00**

Account: 4000-803011-6331-467253-603051

The organization will provide training only in areas specified on the Maryland Higher Education Commission list. The period of the agreement is January 1, 2011 through September 30, 2011.

The agreement was delayed because of an extensive negotiation process to meet all the legal requirements necessary to create a binding contract.

2. **SECOND CHANCE, INC.** **\$85,944.00**

Account: 4000-806811-6312-465905-603051

The organization will provide Deconstruction Worker Level I on-the-job training for 12 eligible participants enrolled in the American Recovery and Reinvestment Act On-the-Job Training National Emergency Program.

Each participant will receive a customized training plan prior to the start of training. Training will include learning basic steps to deconstruct a building and salvage materials and develop jobsite skills that will help in their employment not only in the deconstruction industry but the broader construction and business industry. The period of the agreement is May 23, 2011 through October 31, 2011.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above agreements.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnation</u>			
1. Ground Rent Collections, LLC	2050 E. Eager St.	F/S	\$ 5,500.00

Funds are available in State Funds, Account No. 9910-906416-9588-900000-704040, East Baltimore Development Initiative.

(FILE NO. 56017)

DHCD - Rescission and Approval

2. Eddie Morgan and Cynthia Morgan	2712 Tivoly Ave.	L/H	\$33,250.00
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On March 16, 2011, the Board approved the acquisition of 2712 Tivoly Avenue by condemnation and quick-take, for the amount of \$33,250.00. However, since that time, the owners have agreed to the offer price and proceeding with a voluntary settlement. Therefore, the Board is requested to rescind its previous approval and approve the option for the amount of \$33,250.00.

Funds are available in CDBG funds, Account No. 9990-908326-9593-900001-704040, Coldstream Homestead Montebello Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

(FILE NO. 57188)

UPON MOTION duly made and seconded, the Board approved the condemnation, rescission, and approval of the option.

MINUTES

Fire Department - Retroactive Payments

The Board is requested to approve the retroactive payments to employees as indicated.

1. **MICHAEL D. JENSON** **\$13,139.27**

Mr. Jenson will receive pay and benefits between PPE November 24, 2009 and January 19, 2010.

2. **DONALD WINGLER** **\$12,252.93**

Mr. Wingler will receive pay and benefits between PPE May 26, 2010 and August 31, 2010.

3. **ROBERT R. LICHTENBERG** **\$13,548.45**

Mr. Lichtenberg will receive pay and benefits between PPE February 2, 2010 and April 13, 2010.

Account: 1001-000000-2121-226400-601601

4. **BRENDA A. RENSHAW** **\$14,140.05**

Account: 1001-000000-3191-308700-601061

Ms. Renshaw will receive pay and benefits between PPE August 18, 2009 and December 8, 2010.

The retro-active payment is required to make the above-listed employees whole after Non-Line of Duty Illness, as out-lined in the Joint Addendum to the Memoranda of Agreement between Local 964 and Local 934 that was mutually agreed upon by Labor and Management and noted by the Board on July 21, 2010. These employees will be paid for an additional 60 days and benefits.

MINUTES

Fire Department - cont'd

5. **JERRY MAJETTE** **\$22,281.87**

Account: 1000-000000-3191-308700-601061

Mr. Majette was suspended from the June 8, 2010 through February 1, 2011 pending investigation. The suspension was reduced to zero working days by the Chief of the Fire Department. This retroactive adjustment restores wages lost.

APPROVED FOR FUNDS BY FINANCE.

UPON MOTION duly made and seconded, the Board approved the retroactive payments to the foregoing employees. The President **VOTED NO** on item No. 5.

MINUTES

Fire Department - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application that has been approved by the Board of Ethics of Baltimore City to benefit the 28th Annual C.F.D. Benefit Golf Tournament. The period of the solicitation effort is effective May 1, 2011 through July 31, 2011.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

Collected funds will be deposited and expenditures paid through the Baltimore City Fire Foundation.

BACKGROUND/EXPLANATION:

The Baltimore City Fire Department has held a Golf Tournament for the past 27 years to raise funds to benefit the Baltimore City Fire Foundation. In previous years, the funds raised have help offset the cost of the Department's Free Smoke Alarm Program. Last year the event raised \$12,000.00 after expenses. This year's event will be held at Mount Pleasant Golf Course, and will benefit the survivors of active fallen firefighters. This is an open event as well as the solicitation for event sponsors and contributors.

The Baltimore City Ethics Board requires that the submitted application be reviewed and approved by the Board of Estimates.

MINUTES

Fire Department - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

(FILE NO. 57133)

UPON MOTION duly made and seconded, the Board endorsed a governmental/charitable solicitation application that was approved by the Board of Ethics of Baltimore City to benefit the 28th Annual C.F.D. Benefit Golf Tournament.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a subscription agreement with Titan Advisors, LLC (the Fund).

AMOUNT OF MONEY AND SOURCE:

\$60,000,000.00 - approximately from the Fire and Police
Employee Retiree (F&P) Benefits System Funds

No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for two hedge fund-of-funds investment managers and as a result of that search, selected Titan Advisors, LLC as one of the two managers.

The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a subscription agreement with Titan Advisors, LLC. The Comptroller **ABSTAINED**.

MINUTES

Parking Authority of Baltimore City - Approval of Additional
Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an increase to the Purchase Order for the Penn Station Garage managed by Landmark Parking.

AMOUNT OF MONEY AND SOURCE:

\$120,000.00 - 2075-000000-5800-407600-603016
Maintenance and Repair Expenses

BACKGROUND/EXPLANATION:

The Parking Garage Operating Agreements are set up with a fixed management fee and an estimate of reimbursable operating expenses. There are a number of expenses that are difficult to estimate. These expenses include elevator repairs, snow removal, security, lighting, etc. The operator is required to provide backup materials to certify that expenses are only for garage operations. The contract also includes a provision for payment of an incentive fee based on revenues generated.

The management contract approved by the Board on December 8, 2010 was for the term of March 1, 2010 to March 31, 2011. This increase will allow the final payments to the vendor for increased maintenance and repair costs through March 31, 2011. The Management Contracts are for a multiple year term. However, the Purchase Orders are issued for a one-year period based on the fiscal year.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the increase to the Purchase Order for the Penn Station Garage managed by Landmark Parking.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Bob Andrews Construction, Inc.	\$	747,000.00
Brown-Tisdale, Inc.	\$	738,000.00
C & N Associates, LLC.	\$	3,798,000.00
Caplan Brothers, Inc.	\$	1,500,000.00
Daisy Concrete, Inc. of Maryland	\$	27,198,000.00
Joseph B. Fay Company	\$	182,565,000.00
Galway Bay Corporation and Related Companies	\$	66,015,000.00
Heitkamp, Inc.	\$	43,335,000.00
High Steel Structures Inc.	\$	134,361,000.00
L.E. Blue & Associates, Inc.	\$	1,089,000.00
M & E Sales, Inc.	\$	1,125,000.00
M & V Contractual Services, Inc.	\$	1,500,000.00
Malstrom Electric, Inc.	\$	1,500,000.00
Railroad Construction Company, Inc.	\$	108,126,000.00
Southway Builders, Inc.	\$	8,000,000.00
Telamon Corporation	\$	205,218,000.00
Titan Construction, LLC.	\$	603,000.00
Verizon Communications, Inc. and Subsidiaries	\$	73,404,000,000.00
Warder, R. F., Inc.	\$	7,002,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineer Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A. Morton Thomas and Associates, Inc.	Landscape Architect Engineer Survey
Baker Engineering Services, Inc.	Engineer

MINUTES**BOARDS AND COMMISSIONS**

Carroll Engineering, Inc.	Landscape Architect Engineer
Daniel Consultants, Inc.	Engineer Survey
El Associates	Architect
J. T. Fishman & Associates	Architect
Gale Associates, Inc.	Architect Landscape Architect Engineer Survey
Greenhorne & O'Mara	Land Survey Landscape Architect Engineer
HAKS Engineers, Inc.	Architect Landscape Architect Engineer Survey
Kim Engineering, Inc.	Engineer
Min Engineering, Inc.	Engineer
Modjeski and Masters, Inc.	Engineer
National Consulting Engineers, LLC.	Engineer Survey
Oasis Design Group, Inc.	Landscape Architect
O'Connell & Lawrence, Inc.	Engineer Survey

MINUTES**BOARDS AND COMMISSIONS**

Precision Systems, Inc.	Engineer
Waldon Studio Architects & Planners	Architect
C.L. Warfield and Associates, Inc.	Engineer

BOARDS AND COMMISSIONS - CORRECTION

On May 18, 2011, the Board approved the Prequalification of Contractors. Included in the approved list was Bradshaw Construction Corporation and Subsidiaries in the amount of \$68,922.00. This was a typographical error. The correct amount is \$68,922,000.00. The Board is requested to approve the correction to the amount for Bradshaw Construction Corporation and Subsidiaries. The Clerk to the Board apologizes for this clerical error.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the prequalification of Architects and Engineers for the listed firms. The Board further approved the correction to the amount listed for Bradshaw Construction Corporation and Subsidiaries on May 18, 2011. The Comptroller **ABSTAINED** on Item No. 1.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	36 Light St.	Two Farms, Inc. Chesapeake, Inc.	Two sets of steps, one handicap ramp
	Annual Charge: \$210.90		
2.	2400 N. Howard St.	Extra Space of Howard Street Baltimore, LLC	Two awnings 12.5' x 4'
	Annual Charge: \$210.00		
3.	801 S. Conkling St.	Norino Properties, LLC	Outdoor seating 20' x 4'
	Annual Charge: \$337.50		
4.	5916 York Road	P.J. Enterprises, LLC	Outdoor seating 15' x 9'
	Annual Charge: \$1,107.50		
5.	2111 Eastern Ave.	Dawn Marie Auffarth	Retain two single face electric signs; one @ 6'9" x 1', one @ 1½' x 1', one flat sign 8'5" x 1'; four spot reflectors
	Annual Charge: \$228.60		

MINUTES

Dept. of General Services - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6.	6105 Harford Road	6105 Harford Road, LLC	Retain single face electric sign 12' x 4.75'
	Annual Charge: \$159.60		
7.	101-115 W. 25 th St.	Twenty-Fifth Street, LLC	One set of steps, five awnings 10' x 4' each
	Annual Charge: \$490.30		
8.	101-115 W. 25 th St.	Twenty-Fifth Street, LLC	Eight banners; one @ 100.16', one @ 100.48', one @ 124.48', one @ 127.36', one @ 99.2', one @ 92.9', two @ 128', two awnings; 52.2' and 65.5', one cornice @ 157'
	Annual Charge: \$2,482.62		
9.	101-115 W. 25 th St.	Twenty-Fifth Street, LLC	Three cornices; one @ 55.67' x 3', one @ 69' x 3', one @ 75' x 3', six awnings; three @ 17.5' x 4', one @ 10.33' x 3', two 16.5' x 4', two canopies; one @ 13' x 6', one @ 24' x 3', one oriel window 11.5' x 2'
	Annual Charge: \$3,864.05		

MINUTES

Dept. of General Services - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
10.	2500 Huntingdon Avenue	Twenty-Fifth Street, LLC Baltimore	Three awnings 19' x 1' one set of steps, one canopy 110' x 5'

Annual Charge: \$1,436.20

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the minor privilege applications.

MINUTESDepartment of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	GREEKTOWN, LLC	1202	\$543,044.00

Greektown, LLC needs to install various new utilities to its proposed project. Greektown Redevelopment Phase I is bounded by Dillon, Oldham, Macon and Hudson Streets. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A performance Bond in the amount of \$543,044.00 has been issued to Greektown, LLC which assumes 100% of the financial responsibility.

2.	TWO FARMS, INC.	1218	\$ 40,123.00
----	-----------------	------	--------------

Two Farms, Inc. would like to reconstruct Denver Street between Bayard Street and Worcester Street in conjunction with its proposed construction located in the vicinity of 1500 Russell Street. This agreement will allow the developer to perform the needed improvements.

A performance Bond in the amount of \$40,123.00 has been issued to Two Farms, Inc. which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the developers' agreements.

MINUTESDepartment of General Services - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Charles Krysiak.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Mike Cook	5
Margaret B. Martin	3
Vernon L. Smith	5
Robert Gibson	5
Robert Holste	1
Raymond Hicks	2
Lenvra Witherspoon-Lee	1
Rick Opitz	5
Robert J. Miller	<u>3</u>
TOTAL	30

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Charles Krysiak.

MINUTES

Department of General Services - Commercial License

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a commercial license with the Baltimore Gas and Electric Company (BGE).

AMOUNT OF MONEY AND SOURCE:

This license is granted at no cost to the City.

BACKGROUND/EXPLANATION:

The City, acting through the Department of Public Works, Bureau of Water and Wastewater, is proposing a project to replace and perform maintenance to the Southwest Diversionary Sewer in Cherry Hill (SC 867). In the design of this project, the City will need to perform work and replace at least 1 manhole within the BGE right-of-way. This commercial license will allow the City's contractor to enter the BGE right-of-way and perform the work.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project. Therefore, MBE/WBE participation is not applicable.

(FILE NO. 56002)

UPON MOTION duly made and seconded, the Board approved and authorized a commercial license with the Baltimore Gas and Electric Company. The President **ABSTAINED**.

MINUTES

Department of General Services (DGS) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Women's Housing Coalition, Inc. (WHC). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$49,800.80 - 9916-913900-9197-910013-703032

BACKGROUND/EXPLANATION:

The Department has received a grant award from the Energy Efficiency Community Block Grant for facility upgrades and retrofits that will significantly improve energy efficiency in Baltimore City non-profit facilities.

The DGS and the Department of Planning's Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Efficiency Grant" applications from Baltimore non-profits for use of these funds. The WHC received a high score.

Under the terms of this grant agreement, the funds will be used to implement improvements to the WHC facility located at 119 East 25th Street.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Women's Housing Coalition, Inc.

MINUTES

Baltimore Golf Corporation - Projected 2011 Capital Budget

The Board is requested to **NOTE** receipt of the projected 2011 capital budget for the Baltimore Municipal Golf Corporation.

The proposed new and/or replaced equipment for 2011 for the Maintenance Department is \$143,700.00, as follows:

<u>Administrative</u>	
Bedknife Grinder	\$ 8,000.00
Reel Grinder	25,000.00
<u>Pine Ridge</u>	
Tee Mower	20,000.00
<u>Mount Pleasant</u>	
Leaf Sweeper	15,000.00
<u>Clifton Park</u>	
Sprayer	38,000.00
<u>Forest Park</u>	
Rough Unit	17,700.00
<u>Carroll Park</u>	
Greensmower	20,000.00
	<u>\$143,700.00</u>

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the projected 2011 capital budget for the Baltimore Municipal Golf Corporation.

MINUTES

Bureau of the Budget and - Supplementary Motor Vehicle Fund
Management Research Operating and General Fund Operating
Appropriations

The Board is requested to approve the supplementary motor vehicle fund capital and general fund operating appropriations to the Department of Transportation.

<u>Amount</u>	<u>Service and/or Account</u>	<u>Source of Funds</u>
---------------	-------------------------------	------------------------

SUPPLEMENTARY MOTOR VEHICLE FUND CAPITAL APPROPRIATIONS

- | | | | |
|----|-----------------------|------------------|---------------------------------|
| 1. | \$3,000,000.00 | 9950-903550-9509 | FY 2011 Highway
User Revenue |
|----|-----------------------|------------------|---------------------------------|

This supplemental appropriation will provide funding for additional street resurfacing projects.

- | | | | |
|----|-----------------------|------------------|-------------------------|
| 2. | \$2,000,000.00 | 9950-901069-9512 | Speed Camera
Revenue |
|----|-----------------------|------------------|-------------------------|

This supplemental appropriation will provide funding for additional traffic calming projects for the purpose of improving traffic safety.

SUPPLEMENTARY MOTOR VEHICLE FUND OPERATING APPROPRIATIONS

- | | | | |
|----|-----------------------|---|-------------------------|
| 3. | \$3,200,000.00 | Service 684: Traffic
Management and Safety | Speed Camera
Revenue |
|----|-----------------------|---|-------------------------|

This supplemental appropriation will provide funding to cover the additional required payments to the speed camera vendors as a result of increased revenue through the end of the year.

MINUTES

BBMR - cont'd

<u>Amount</u>	<u>Service and/or Account</u>	<u>Source of Funds</u>
<u>SUPPLEMENTARY MOTOR VEHICLE FUND OPERATING APPROPRIATIONS - cont'd</u>		
4. \$2,300,000.00	Service 689: Vehicle Impounding and Towing	Impounding Cars Revenue

The FY 2011 budget assumed that impounding and towing operations would be turned over to a private vendor, so only a partial year of towing operations was included in the budget. This supplemental appropriation will provide funding to cover the remaining operating expenses through the end of the year.

UPON MOTION duly made and seconded, the Board approved the supplementary motor vehicle fund capital and the general fund operating appropriations to the Department of Transportation. The President **ABSTAINED**.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

1552

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>			
1.	\$100,000.00	9916-914901-9194	9916-913901-9197
	Federal Rev.	Local Energy	Local Energy
		Assurance Plan -	Assurance Plan -
		Reserve	Active

The Department has been successful in obtaining a grant from the U.S. Department of Energy to prepare a Local Energy Assurance Plan. On December 8, 2010, the Board approved a contract with Northeast Services (NES) to develop the Local Energy Assurance Plan. This transfer of funds is necessary to fund the services of NES and the associated in-house costs to manage the project.

Department of Housing and Community Development

2. a.	\$400,000.00	9910-904904-9587	9910-907036-9500
	Gen'l. Funds	Baltimore Afford- able Housing - Reserve	Healthy Neighbor- hoods
b.	\$400,00.00	9910-902935-9587	9910-904904-9587
	28 th Comm. Dev. Bonds	Healthy Neighbor- hoods - Reserve	Baltimore Afford- able Housing - Res.

This transfer will provide funding for the Department's annual capital funds to Healthy Neighborhoods Inc. (HNI). The HNI has requested that the City swap \$400,000.00 of the Community Development Bonds allocated to its program for the same amount of General Funds, in order to support the operations of the community organizations that implement the healthy neighborhoods program.

MINUTES**TRAVEL REQUESTS**Health Department

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1.	Daphne Hicks	2011 National Conf. - Volunteering & Service New Orleans, LA June 5 - 8, 2011 (Reg. \$375.00)	Corp. for Nat'l Community Service	\$1,309.49

The Department has paid for the registration on EA000065325. The disbursement to the attendee is \$934.49.

Office of the City Council

2.	Helen Holton	National Assoc. of Counties Large Urban County Caucus Meeting Alameda County, CA June 15 - 17, 2011	Elected Officials Expense Acct.	\$ 900.56
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The subsistence rate for this location is \$155.00 per day. The hotel rate is \$140.00 per night plus occupancy taxes in the amount of \$39.38 per night. Additional subsistence in the amount of \$25.00 per day is requested to cover meals and incidental expenses.

UPON MOTION duly made and seconded, the Board approved the above travel requests. The President **ABSTAINED** on Item No. 2.

MINUTES**TRAVEL NOTATION**Employees' Retirement System (ERS)

The Board is requested to **NOTE** the following education related travel of the ERS Trustees and Staff to the following conference and meeting, covering pension related topics such as investment strategies, legal matters regarding pension regulations and other financial related matters:

<u>Conference Name</u>	<u>No. of Attendees</u>	<u>Fund Source</u>	<u>Amount</u>
NCPERS	2 people Miami, FL May 21 - 26, 2011	Special Fund - ERS	\$4,542.16
MAPS Conference	2 people Baltimore, MD June 8 - 10, 2011	Special Fund - ERS	\$ 200.00

The educational sessions are necessary to fulfill fiduciary education and due diligence requirements. It also provides updated knowledge about the financial markets investment products and options. No general funds are required - Special Funds from the ERS will be used to cover the expenses.

On a semi-annual basis the ERS will provide the Board a report of all education/due diligence related travel for the prior six months.

UPON MOTION duly made and seconded, the Board **NOTED** the education related travel of the ERS Trustees and Staff to the above conference and meeting, covering pension related topics such as investment strategies, legal matters regarding pension regulations and other financial related matters. The Comptroller **ABSTAINED**.

MINUTES

Department of Housing and - Head Start Agreements
Community Development

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is October 1, 2010 through September 30, 2011, unless otherwise indicated.

1. **ASSOCIATED CATHOLIC CHARITIES, INC. D/B/A \$ 54,287.00**
CATHOLIC CHARITIES OF BALTIMORE/ST.
JEROME'S HEAD START PROGRAM

Account: 5000-586811-6051-516600-603051

Under the terms of this agreement, the funds will be used to allow the organization to administer a five-week summer program for 36 children. The program staff will focus on school readiness with an emphasis on math and language/literacy. The children will also be provided with opportunities to go on field trips.

2. **ST. VINCENT DE PAUL OF BALTIMORE, INC./ \$ 69,697.00**
ST. VINCENT DE PAUL NORTHWEST HEAD
START PROGRAM

Account: 5000-586811-6051-516500-603051

Under the terms of this agreement, the funds will be used to allow the organization to administer an eight-week summer program for 37 children. The program staff will focus on school readiness with theme-based activities to enhance the classroom learning environment. The children will also be provided with opportunities to go on field trips.

3. **DAYSPRING PROGRAMS, INC./DAYSPRING \$ 77,707.00**
HEAD START PROGRAM

Account: 5000-586811-6051-515600-603051

Under the terms of this agreement, the funds will be used to allow the organization to administer a two-month summer program for three and four-year old children and their families. Program staff will be hired to focus on school readiness and consultant support services.

MINUTES

DHCD - cont'd

4. **DAYSPRING PROGRAMS, INC./DAYSPRING HEAD START PROGRAM** **\$ 57,624.00**

Account: 5000-586811-6051-516800-603051

Under the terms of this agreement, the funds will be used to allow the organization to administer a seven-week summer program for 51 children at the Herring Run Head Start Program. The program will assist parents in obtaining State subsidy in the form of child care subsidy vouchers. The children will plant and maintain a garden and Kool Smiles will work with the children to promote oral health. Education staff and additional support staff will be secured to operate the program.

5. **YMCA OF CENTRAL MARYLAND, INC./EMILY PRICE JONES HEAD START PROGRAM (EPJ)** **\$143,047.00**

Account: 5000-586811-6051-516100-603051

Under the terms of this agreement, the funds will be used to allow the EPJ to administer an eight-week summer program for 100 children. The EPJ will focus on school readiness and will assist parents to secure Purchase of Care Vouchers.

6. **BALTIMORE MENTAL HEALTH SYSTEMS, INC./MARTIN LUTHER KING, JR./EARLY HEAD START PROGRAM** **\$ 11,825.00**

Account: 4000-486311-6051-452499-603051

Under the terms of this agreement, the funds will be used to allow the organization to provide mental health services for Head Start Program participants in Baltimore City. The period of the agreement is July 1, 2010 through June 30, 2011.

MINUTES

DHCD - cont'd

The agreements are late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President

ABSTAINED on Item Nos. 1-6.

MINUTES

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Park Heights Renaissance, Inc. (PHR). The period of the agreement is January 1, 2011 through December 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 9910-908101-9588-900000-709099

BACKGROUND/EXPLANATION:

This agreement will provide funds for the PHR's Homeowner Rehabilitation Deferred Loan Program. This program provides deferred loans to eligible low and moderate-income existing owner-occupant homeowners that reside in the Park Heights Stabilization area, in order to make needed home repairs.

In addition, the funds will be used to provide down payment and closing costs assistance to individuals purchasing a home within the area. There are no annual income limits and no first-time homebuyer restrictions. The properties purchased must be used as the principal residence (owner-occupant). The individuals that benefit from either program must complete an approved housing counseling program and submit a Certificate of Completion to the PHR.

On June 30, 2010, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2010 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Program (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

MINUTES

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2010 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Park Heights Renaissance, Inc. The Mayor **ABSTAINED**.

MINUTES

Bureau of Solid Waste - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding with Harford County, Maryland. The period of the memorandum of understanding is effective upon Board approval for one year, with up to four automatic one-year renewals, unless either party gives 30 days notice, prior to the expiration of the then current term.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City and Harford County wish to provide regional solutions to solid waste management. The City will allow Harford County to deliver up to 50,000 tons of non-hazardous screened ash per year to the City's Quarantine Road Landfill for which the City will be paid a fee of \$6.00 per ton the first year. The rate for the remainder of the agreement will be adjusted annually in accordance with the contract's formula. After delivery of the screened ash, Harford County's haulers will accept and transport, free of any and all cost and liability to the City, up to 600 tons per year of the City's scrap tires to the Harford County Waste-to-Energy Facility.

The financial benefit to the City, if this agreement reaches maturity, will exceed \$1,500,000.00. The parties also agree that any and all recycling credits for the City utilizing the screened ash as daily cover at the landfill will be credited solely to the City.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with Harford County, Maryland.

MINUTES

Baltimore Development Corporation - Loan Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Loan Agreement with Pixelligent Technologies, LLC (Pixelligent). The Board is further requested to authorize the Mayor or Director of Finance to execute any ancillary documents, letters or certificates that do not change the substance of the terms of the documents to effectuate this transaction subject to review and approval by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 9910-902860-9601

BACKGROUND/EXPLANATION:

The funds will be used for the purchase of equipment associated with the Companies relocation from College Park, MD to 6411 Beckley Street (10,500 square feet) in the Holabird Business Park.

Pixelligent Technologies, LLC manufactures proprietary groundbreaking nanocrystal additives for the electronics and semiconductor markets. Pixelligent makes nanocrystals in numerous shapes and sizes (ranging from 2nm to 10nm); the Company believes they are the first company to demonstrate the ability to scale these materials and combine them with various polymers to make a new class of commercially viable, next generation, high performance additives.

Pixelligent's initial additives will dramatically improve etch resistance, a critical step used to manufacture computer chips; and the efficiency and performance of a wide variety of electronics including High Brightness LEDs and digital display devices by enabling significantly better control over the way light interacts with the devices.

MINUTES

BDC - cont'd

The combined markets for these initial applications are expected to total nearly \$4,000,000,000.00 by 2014 versus \$1,200,000,000.00 today. Beyond these initial applications the company is currently in the early stages of defining products for the industrial metals, lubricants, and solar markets.

The Company has been pursuing its current nanocomposite technology for the last four years during which time they have built a highly experienced team of 12 PhD's, all of whom have expertise in nanotechnology as well as specialized expertise in chemistry, physics, engineering, and material science. Pixelligent also has an experienced CEO that has built companies from 2 to over 300 employees and has raised over \$300,000,000.00 in equity and debt capital. Pixelligent recently signed a joint development agreement with a leading materials supplier to the semiconductor industry to scale-up certain applications of its nanocomposite technology.

Pixelligent has invested almost 6 years and over \$9,000,000.00 researching and developing its nanocomposite technology for which they have 10 issued and 10 pending patents. Over the past 4 years Pixelligent has been awarded over \$11,000,000.00 in federal projects, and since February 2009 raised approximately \$4,600,000.00 in equity financing.

Pixelligent, formed in 2000, has been named a Maryland Incubator Company of the Year. Pixelligent is located in College Park, Maryland and is a member of the Technology Advancement Program (TAP) at the University of Maryland, currently with four labs for a total of 4,000 square feet.

Financing Request-City of Baltimore:

As part of the project, the Baltimore Development Corporation is proposing a loan in the amount of \$200,000.00 at 5% for five years with monthly principal and interest payments to assist with Pixelligent's relocation from College Park to 6411 Beckley St. in the Holabird Business Park.

MINUTES

BDC - cont'd

The State of Maryland through the Department of Business & Economic Development (DBED) is participating with \$177,680.00 in funding, as follows: a \$50,000.00 Challenge Investment Grant dated December 16, 2005, and \$27,680.00 of outstanding royalty payments, both of which will be converted to a loan, and \$100,000.00 of new money. Outstanding royalty payments are based on the 2009 and 2010 equity raised by Pixelligent. The DBED loan will amortize over a five year period at 10% interest.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57231)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 200,000.00 22 nd EDF	9910-902873-9600 Constr. Res. Brownsfield Incentive Fund	9910-902860-9601 Industrial & Coml. Dev.

This transfer will provide funds for a loan to Pixelligent Technologies, LLC for equipment purchases associated with the relocation of its manufacturing facility from College Park, MD to 6411 Beckley Street (10,500 square feet) in the Holabird Business Park.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the loan agreement with Pixelligent Technologies, LLC. The Board further authorized the Mayor or Director of Finance to execute any ancillary documents, letters or certificates that do not change the substance of the terms of the documents to effectuate this transaction subject to review and approval by the Department of Law.

MINUTES

BDC - cont'd

Mayor: "Additionally, today on Page 41 to 43, the Board of Estimates also approved a loan agreement with Pixelligent Technologies which allows them to move their headquarters and manufacturing facility to Baltimore. I am excited to welcome Pixelligent Technologies to Baltimore. Pixelligent Technologies, manufactures proprietary groundbreaking nanocrystal additives for the electronics and semiconductor market. They are moving from College Park into Holabird Business Park with assistance of a loan from Baltimore Development Corporation. Our strategy for the City's economic -- for the City's economy, excuse me, involve focusing on attracting and retaining companies in sectors that are growing and creating the jobs of the future, including bio technology and life sciences, clean energy and cyber security. We want to ensure that Baltimore is a place where innovation is happening. Pixelligent has invested almost six years and over \$9,000,000.00 researching and developing its nanocomposite technology for which they have issued 10 -- they have 10 issued and 10 pending patents. Pixelligent has been named a Maryland

MINUTES

BDC - cont'd

Incubator Company of the year and they expect to grow to 115 --
150 positions by 2015. So, I am very pleased about that, those
two things."

* * * * *

MINUTES

Baltimore Development Corporation - Amended and Restated Land
Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amended and Restated Land Disposition Agreement with FRP Hollander 95, LLC for the property located at 1901 62nd Street.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Following a competitive Request for Proposals (RFP) process, the City conveyed the Property at 1901 62nd Street to Hollander Rock, LLC for the amount of \$4,000,000.00 pursuant to a Land Disposition Agreement (LDA) to construct a 500,000 square foot light industrial business park. The LDA was approved by the Board of Estimates on April 6, 2005, and settlement occurred on December 30, 2005.

Pursuant to the LDA, Hollander Rock, LLC constructed one 82,000 square foot building on Lot 39 of the property and sold Lot 33 to Royal Farms, which fronts Pulaski Highway. Hollander Rock, LLC did not meet its obligations to M&T Bank with respect to its construction loan and M&T Bank foreclosed upon the property in June 2010. The Developer, FRP Hollander 95, LLC subsequently purchased the Property from M&T Bank in July 2010. FRP Hollander 95, LLC has no relationship with Hollander Rock, LLC.

If approved by the Board of Estimates, the Amended and Restated LDA will establish FRP Hollander 95, LLC as the new Developer of the property. Under the terms of the amended and restated land disposition agreement, FRP Hollander 95, LLC will complete the infrastructure work at the property and prepare the site for further redevelopment. Once the infrastructure work is completed, the City will issue a Certificate of Completion, after which FRP Hollander 95, LLC will construct the balance of the project based on market conditions. FRP Hollander 95, LLC intends to construct a 500,000 square foot light industrial project with some ancillary retail and services.

MINUTES

Baltimore Development Corporation - cont'd

MBE/WBE PARTICIPATION:

The amended and restated land disposition agreement requires FRP Hollander 95, LLC to comply with the City's MBE/WBE requirements.

(FILE NO. 56196)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amended and restated land disposition agreement with FRP Hollander 95, LLC for the property located at 1901 62nd Street.

MINUTES

Department of Pubic Works - Cost-Share Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a cost-share agreement with the Maryland Department of the Environment (MDE) to partially fund the construction of the Towson Finished Water Reservoir Project.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - 9960-903709-9557-000000-490358

BACKGROUND/EXPLANATION:

The Maryland Department of the Environment will provide the City \$1,500,000.00 in State grant funds for the construction of the Towson Finished Water Reservoir Project. The existing open Towson Finished Water Reservoir is being replaced with a covered storage facility to comply with the provisions of the Environmental Protection Agency Long Term 2 Enhanced Surface Water Treatment rule. The State grant funds will partially fund the construction of the project.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the cost-share agreement with the Maryland Department of the Environment to partially fund the construction of the Towson Finished Water Reservoir Project.

MINUTES

Baltimore Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the Harlem Park Neighborhood Planning Council (HPNPC) for a one-time reimbursement of BGE invoices. The period of the invoice is November 17, 2010 through February 18, 2011.

AMOUNT OF MONEY AND SOURCE:

\$3,100.00 - 5000-515611-2252-690701-603013

BACKGROUND/EXPLANATION:

On August 18, 2010 the Board authorized acceptance of a grant award agreement with the Governors Office of Crime Control and Prevention for the Collaborative Supervision and Focused Enforcement-Violence Prevention Initiative in the amount of \$829,638.00.

On December 23, 2009, the Board authorized a lease agreement with the HPNPC, to lease space at 600 North Carey Street, for exclusive use of the CSAFE-VPI program, at a monthly rate of \$500.00. As a non-profit organization, the HPNPC offered the space at this below-market rate for several years, as it had been adequate to cover operating costs in the building.

In July of 2010, the Baltimore Gas and Electric Company determined that the utility meter serving 600 North Carey Street was faulty, and subsequently replaced the meter. As a result, the HPNPC incurred an exorbitant and unanticipated increase in the utility costs, which the below market rental rate was not adequate enough to cover. The past due utility bills became a threat of utility service interruption.

MINUTES

Baltimore Police Department - cont'd

On February 11, 2011 the GOCCP released a grant adjustment notice authorizing a one-time reimbursement of utility costs to the HPNPC in the amount of \$3,100.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the Harlem Park Neighborhood Planning Council for a one-time reimbursement of BGE invoices.

MINUTES

Baltimore Police Department - Memorandum of Agreement (MOA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of agreement with House of Ruth Maryland, Inc. (grantee). The period of the MOA is February 1, 2011 through September 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$52,708.00 - 4000-468411-5750-248100-607001

BACKGROUND/EXPLANATION:

On February 23, 2011, the Board approved and authorized acceptance of a grant award from the Governor's Office of Crime Control and Prevention. The Department Lethality Assessment project gives officers who are responding to domestic calls an additional tool to evaluate the potential danger to domestic violence victims. By using the tool, officers connect victims with needed support and services in order to decrease domestic violence fatalities. Through this MOA with the grantee, the funds will provide salary support for a full-time data entry assistant, a part-time project coordinator, equipment, and operating expenses.

This MOA is late because it was recently executed by the grantee.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of agreement with House of Ruth Maryland, Inc.

MINUTES

Baltimore Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the grant adjustment notices.

- | | | |
|----|--|--------------------|
| 1. | GOVERNOR'S OFFICE OF CRIME
CONTROL AND PREVENTION (GOCCP) | \$ 6,828.00 |
|----|--|--------------------|

Account: 5000-516511-2252-690700-600000

On August 18, 2010 the Board authorized acceptance of a grant award in the amount of \$829,638.00 for the Collaborative Supervision and Focused Enforcement - Violence Prevention Initiative. The GOCCP has issued a grant adjustment notice for a supplemental award in the amount of \$6,828.00 making the total award \$836,466.00.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD

- | | | |
|----|--|----------------|
| 2. | GOVERNOR'S OFFICE OF CRIME
CONTROL AND PREVENTION (GOCCP) | \$ 0.00 |
|----|--|----------------|

Account: 4000-436011-2021-197500-600000

On December 8, 2010 the Board authorized acceptance of a grant award agreement from the GOCCP for the Baltimore City Sexual Assault Response Program for the period October 1, 2010 through September 30, 2011. The GOCCP has issued a grant adjustment notice changing the period of the agreement to January 1, 2011 through December 31, 2011. All other terms and conditions will remain the same.

AUDITS NOTED THE TIME EXTENSION.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant adjustment notices.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following page:

1574 - 1579

to the low bidders meeting the specifications,
and rejected the bid as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The Comptroller **ABSTAINED** on item No. 2.
Item No. 13 was **DEFERRED** until June 8, 2011.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/
Department of Recreation & Parks

- 1. RP 11812, Balto. Allied Contractors, \$ 399,000.00
 Playlot Project Inc.
 FY'10
- MBE:** J. M. Murphy \$20,000.00 5.00%
 Enterprises, Inc.
- WBE:** McCall Trucking, \$ 8,000.00 2.00%
 Inc.

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$380,000.00	9938-904795-9475	
State	Reserve - Community Parks & Playgrounds FY'10	
19,000.00	9938-913001-9475	
Rec. & Pks.	Reserve - Unallocated	
<u>20th Series</u>		
\$399,000.00	-----	9938-903795-9474
		Active - Community Pks. & Playgrounds FY'10

This transfer will provide funds to cover costs associated with the award of the Baltimore Playlot Projects FY'10, Contract No. RP 11812 to Allied Contractors, Inc.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/
Department of Recreation & Parks

3.	RP 09833, Druid Hill Park Bowl Improvements	Allied Contractors, Inc.	\$3,244,600.00
	MBE:	Priority Construction Corporation	\$292,682.00 9.02%
		J.M. Murphy Enterprises, Inc.	236,000.00 7.27%
		The Final Grade & Pave, LLC	90,000.00 2.77%
			<u>\$618,682.00 19.06%</u>
	WBE:	McCall Trucking, Inc.	\$ 43,000.00 1.32%
		William T. King, Inc.	120,000.00 3.70%
			<u>\$163,000.00 5.02%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

The Final Grade & Pave, LLC is not in good standing with the Maryland Department of Assessment and Taxation. The Contractor will be allowed to substitute an approved MBE if The Final Grade & Pave, LLC is not in good standing at the time of contract award.

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,969,500.00	9938-902747-9475	
State	Reserve - Athletic Courts and Fields Renovations - FY'08	
656,500.00	"	"
Rec. & Pks.		
24 th Series		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW/Department of Rec. & Pks. - cont'd

182,000.00	9938-904758-9475	
MVR	Reserve - Major	
	Parks Improvements	
	FY'09	
456,000.00	9938-913001-9475	
State	Unallotted	
<u>\$3,264,000.00</u>		
\$2,626,000.00	-----	9938-901747-9474
		Active - Athletic
		Courts and Fields
		Renovation - FY'08
638,000.00	-----	9938-901758-9474
<u>\$3,264,000.00</u>		Active - Major
		Park Improv. FY'09

This transfer will provide funds to cover costs associated with the award of the Druid Hill Park Bowl Improvements, Contract No. RP 09833 to Allied Contractors, Inc.

Bureau of Purchases

5.	B50001760, Manage & Operate Shake 'N Bake Recreational Facility	Kingdom Managed, Inc.	REVENUE
	MBE: New Baltimore Contractors	8.00%	
	WBE: True Clean Services	4.00%	
	MWBOO FOUND VENDOR IN COMPLIANCE.		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

6.	B50001887, Inspection Testing, Repair Maintenance & Installation Services for Under (UST) & Above Ground (AST) Storage Tanks	Total Environmental Concepts, Inc.	\$500,000.00
	MBE: Machado Construction		5.00%
	WBE A2Z Environmental Group, LLC		3.00%
	Bay Assoc. Environ- mental, Inc.		3.50%
	Monumental Supply Co.		<u>1.50%</u>
			8.00%

This is a requirements contract, therefore dollar amounts will vary.

MWBOO FOUND VENDOR IN COMPLIANCE.

7.	B50001891, Asphalt Compactor Roller	McClung-Logan Equipment Co., Inc.	\$ 92,520.00
----	--	---	--------------

MWBOO GRANTED A WAIVER.

8.	B50001898, Debris Cleanup in Middle Branch, Canton, & Fells Point	Environmental Quality Resources, LLC	\$144,450.00
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MWBOO SET GOALS OF 0% MBE AND 0% WBE.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

- | | | | |
|----|---|----------------------------------|--------------|
| 9. | B50001903, Assorted
Light Bars
& Light Sets | East Coast Emergency
Lighting | \$750,000.00 |
|----|---|----------------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|---|---------------------|--------------|
| 10. | B50001909, Technical
Services for Liquid
Oxygen Plants at
Patapsco Wastewater
Treatment Plant | Solutionwerks, Inc. | \$850,000.00 |
|-----|---|---------------------|--------------|

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

- | | | | |
|-----|--|---|--------------|
| 11. | B50001939, Tandem
Wheel Dump Trucks | Harbor Truck Sales
& Service, Inc. d/b/a
Baltimore Freightliner | \$292,312.00 |
|-----|--|---|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|----------------------------------|---|--|
| 12. | B50001920, Aerial
Lift Trucks | REJECTION - The vendors were solicited by posting on CitiBuy and in local newspapers. The two bids received were opened on May 4, 2011. Due to a flaw in the solicitation, it is considered to be in the City's best interest to reject all bids. This requirement will be re-bid at a later date. | |
|-----|----------------------------------|---|--|

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

13. B50001849, Provide Floor Stripping and Waxing Services for Various City of Baltimore Agencies
- RESCIND AWARD AND REJECT ALL BIDS**
- On March 30, 2011, the Bureau of Purchases received seven bids. On May 4, 2011, the Board awarded the contract to Affordable Carpet Cleaning Corporation. It was later discovered that a key agency requirement had been inadvertently omitted from the solicitation. It is therefore considered to be in the City's best interest to re-bid this requirement at a later date.

MINUTES

Department of Finance - Grant

ACTION REQUESTED OF B/E:

The Board is requested to approve a grant to the Maryland Food Bank (MFB).

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - 1001-000000-1220-146000-603026

BACKGROUND/EXPLANATION:

The MFB was founded in 1979 to address the growing needs of people seeking emergency food assistance in Maryland. The MFB's programs feed more than 235,000 Marylanders each year.

In 2009, the MFB distributed 18,600,000 pounds of food. With the help of the Purchase-Share Program, statewide distribution is projected to reach nearly 21,000,000 pounds by June 30, 2011.

Meals are provided through soup kitchens, food pantries, emergency shelters, after-school programs, senior centers, and other feeding programs. The program provides a consistent food supply to underserved communities, supporting thousands of children, seniors, and working class families who would otherwise go hungry.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the grant to the Maryland Food Bank.

MINUTES

Department of Finance - Grant

ACTION REQUESTED OF B/E:

The Board is requested to approve a grant to the Baltimore Child Abuse Center (BCAC).

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - 1001-000000-1220-146000-603026

BACKGROUND/EXPLANATION:

This grant to the BCAC will support operations and forensic interviews conducted on behalf of Baltimore City Police Department, Baltimore City Child Protective Services, and the Office of the State's Attorney for all investigations of sexual child abuse and assault which are suspected in Baltimore City.

Maryland Criminal Procedure 11-923 states that Child Advocacy Centers (of which the BCAC has been Baltimore's designated agency for almost 25 years) shall investigate allegations of sexual crimes against children, provide referrals for victims and be included in all joint investigations.

Each interview, which is conducted by the BCAC staff, is done in conjunction with and on behalf of the aforementioned multi-disciplinary team partners. The BCAC provides all coordination of interviews, transportation of families, 24-hour interview availability, and post interview referral and advocacy for over 850 children annually.

This collaborative process creates inherent efficiencies, saving \$1,000.00 per child per interview per study conducted by the National Children's Advocacy Center. Without the BCAC, it is estimated that such work would cost Baltimore City almost \$5,000,000.00 annually.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the grant to the Baltimore Child Abuse Center.

MINUTES

Department of Finance - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with The Segal Company (Eastern States), Inc. The period of the agreement is effective upon Board of Estimates approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$144,000.00 - 1001-000000-1220-146000-603026

BACKGROUND/EXPLANATION:

In relationship to the recent Fire & Police Employees' Retirement System (F&P) legislation, Ordinance 10-306, Section 4, required that the Taxation, Finance & Economic Development Committee have hearings on the feasibility of alternatives to establish a new sustainable benefit structure for new employees eligible to participate in the F&P System.

To that end, the Taxation, Finance & Economic Development Committee held hearings and agreed to the content of a Request for Proposals to retain a consultant to investigate, analyze, and evaluate the feasibility and advisability of alternatives for establishing a new benefit structure for new employees eligible for the F&P System.

A committee including representation of active and retired F&P System members, the Chairman of the Taxation, Finance & Economic Development Committee, and members of the Administration evaluated four proposals and has recommended The Segal Company (Eastern States), Inc. to undertake the investigation, analysis and feasibility of a new sustainable benefit structure for new F&P members. This study is expected to take approximately eight or nine months.

MINUTESDepartment of Finance - cont'd

The consultant will interview a broad range of stakeholders, including but not limited to: the Finance Department, the F&P System administration, the F&P Board of Trustees, the F&P actuary, City Council members of the Taxation, Finance and Economic Development Committee, other City Council members, members of the Administration, F&P union leadership, rank and file members of the Baltimore City Police and Fire Departments, the F&P union actuary, and individuals responsible for compiling the GBC report on the F&P.

A draft report will be submitted to the City for the purpose of circulation to stakeholders for their comments.

Following the issuance of the final report, the City Council's Taxation, Finance, and Economic Development Committee will hold hearings on the findings and recommendations.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of consultant agreement with The Segal Company, Inc. The President **ABSTAINED**. The Comptroller **ABSTAINED**.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---------------------------------|-------------|-------------|
| 1. THE BALTIMORE
SUN COMPANY | \$30,000.00 | Sole Source |
|---------------------------------|-------------|-------------|
- Solicitation No. 08000 - Ordinance of Estimates and Tax Rate
Ad - Department of Finance - Req. No. R573560

This solicitation is for the Bureau of the Budget and Management Research annual Ordinance of Estimates and Tax Rate Advertisements. The Baltimore Sun is currently the only local newspaper with the circulation necessary to reach the required audience.

- | | | |
|---|-------------|----------|
| 2. NATIONAL CAPITAL
INDUSTRIES, INC. | \$27,000.00 | Increase |
|---|-------------|----------|
- Solicitation No. B50001706 - Construction Roll-Up Signs -
Department of Transportation - Req. No. Various

On November 24, 2010 the Board approved the initial award in the amount \$21,000.00. Due to an increase in demand for these products an increase in the amount of \$27,000.00 is necessary, making the total award amount \$48,000.00.

- | | | |
|-----------------------|-------------|---------|
| 3. FOX CHEVROLET, LLC | \$48,000.00 | Low Bid |
|-----------------------|-------------|---------|
- Solicitation No. B50001929 - OEM Parts and Service for GEM
Electric Vehicles - Department of General Services - Req. No.
R567593

The period of the award is June 1, 2011 through May 31, 2014,
with two one-year renewal options.

- | | | |
|------------------------------------|-------------|---------|
| 4. DELTA-T GROUP
MARYLAND, INC. | \$50,000.00 | Low Bid |
|------------------------------------|-------------|---------|
- Solicitation No. B50001840 - Temporary, Licensed Clinical
Social Worker (Certified Services) - Health Department - Req.
No. R566228

The period of the award is July 1, 2011 through June 30, 2012.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|---------|
| 5. BIO-RAD LABORATORIES,
DIAGNOSTIC GROUP | \$77,595.00 | Renewal |
| Solicitation No. 08000 - HIV Test Kits - Health Department -
Req. No. R571109 | | |

On May 26, 2010 the Board approved the initial award in the amount of \$75,532.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$77,595.00 is for the period May 26, 2011 through May 25, 2012, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

- | | | |
|---|-------------|----------|
| 6. NETSMART TECHNOLOGIES,
INC. | \$43,775.00 | Increase |
| Solicitation No. 08000 - Software Maintenance Support - Health
Department - P.O. No. P516450 | | |

On March 15, 2011 the City Purchasing Agent approved the initial award on a sole source basis for proprietary software used in the Health Department's HIV/STD Prevention and Maternal and Infants Program in the amount of \$13,527.74. This increase in the amount of \$43,775.00 is necessary to cover other Health Department programs and will make the total award amount \$57,302.74.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

7. UNIVAR USA, INC.	\$200,000.00	Increase
Solicitation No. B50001573 - Sulfur Dioxide Liquid in One-Ton Containers - Agencies Various - P.O. No. P514910		

On August 25, 2010 the Board approved the initial award in the amount of \$189,000.00. Due to increased usage, an increase in the amount of \$200,000.00 is necessary, making the total award amount \$389,000.00 with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

8. POLLACK RESEARCH & DESIGN UNIT, READING CRANE AND ENGINEERING COMPANY	\$50,000.00	Extension
Solicitation No. BP 06190 - Annual Inspection and Code Deficiency Repairs of Cranes and Hoists - Agencies Various - Req. Nos. Various		

On January 31, 2007 the Board approved the initial award in the amount of \$50,000.00. Subsequent actions have been approved. This second extension in the amount of \$50,000.00 is necessary to allow time for a new contract to be solicited with additional scope. This extension will make the total award amount \$280,000.00 and is for the period June 1, 2011 through September 30, 2011.

MWBOO GRANTED A WAIVER.

9. ONCO DIAGNOSTIC SERVICES, INC.	\$38,000.00	Increase
Solicitation No. BP 06165 - Cytology Testing Services - Health Department - Req. No. P510464		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On August 30, 2006 the Board approved the initial award in the amount of \$49,700.00. The award contained four 1-year renewal options. Subsequent actions have been approved. Due to an increased demand for these services an increase in the amount of \$38,000.00 is necessary, making the total award amount \$434,300.00.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 10. AON CONSULTING,
INC. | \$375,000.00 | Renewal |
| Solicitation No. BP 05160 - Actuarial Services for Employees' and Retirees' Benefits Program - Department of Human Resources - Req. No. P513990 | | |

On July 27, 2005 the Board approved the initial award in the amount of \$708,210.00. The award contained six 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$375,000.00 will make the award amount \$2,533,210.00, and is for the period July 27, 2011 through July 26, 2012, with one 1-year renewal option remaining.

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

MBE: Walker Benefit Solutions, Inc. 17%
WBE: Advanced Benefit Solutions, Inc. 9%

This is a requirements contract, therefore amounts will vary.

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

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|--|-------------|-------------|
| 11. ALLIANCE AMBULANCE
INC. | \$66,035.00 | Sole Source |
| Solicitation No. 08000 - Ambulance Transportation - Health
Department - PO. No. R575550 | | |

The Health Department has been directed by the Maryland Medical Assistance Program to make arrangements with Alliance Ambulance, Inc. for transportation for a child who will receive medical treatment in Houston, Texas. The cost of the service will not exceed the per trip cost of current local ambulance service under contract through BP-06059. All funding will be provided by a grant from the Maryland Department of Health and Mental Hygiene.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

- | | | |
|---|---------------------|----------------------|
| 12. WOODLAWN MOTOR COACH | \$700,000.00 | 1 st Call |
| SIVELS TRANSPORTATION,
INC. | 50,000.00 | 2 nd Call |
| | <u>\$750,000.00</u> | Renewal |
| Solicitation No. B50000406 - General Charter Transportation -
Department of Recreation and Parks - Req. Nos. Various | | |

On June 25, 2008 the Board approved the initial award for the amount of \$1,500,000.00. On March 17, 2010 the Board approved a renewal for the amount of \$750,000.00. The Board is requested to approve a renewal for the amount of \$750,000.00 for the period of June 26, 2011 through June 25, 2012. This is the final renewal.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|------------------------------|---------------------|-----------------|
| 13. SHERWIN WILLIAMS COMPANY | \$400,000.00 | |
| d/b/a DURON | | |
| McCORMICK PAINT WORKS | 100,000.00 | |
| COMPANY | <u>\$500,000.00</u> | Selected Source |
- Maryland State Contract Nos. 001B1400610 and 001B1400611 -
Paint and Chemical Coating - Various Agencies - Req. Nos.
Various

City agencies have standardized several of their painting requirements on particular paint products from Sherwin Williams Company d/b/a/ Duron and McCormick Paint Works Co.

The State of Maryland competitively bid and awarded a statewide contract for paint and chemical coating to these vendors. Therefore, the Board is requested to authorize this award under the Maryland State Contract Nos. 001B1400610 and 001B1400611. The period of the award is May 25, 2011 through April 30, 2013.

- | | | |
|-------------------------|-----|-----------|
| 14. TOTAL ENVIRONMENTAL | | |
| CONCEPT, INC. | N/A | Extension |
- Solicitation No. 06000 - Requirements for UST Testing, Calibration, Reporting and Other Related Work - Various Agencies - Req. Nos. Various

On October 24, 2007 the Board approved the initial award for the amount of \$144,500.00. On January 18, 2011, the Board approved a ratification/term order for the amount of \$270,000.00. The Board is requested to extend the contract to coincide with the beginning of a new contract, B50001887, that combines both underground (UST) and above-ground (AST) storage tanks. The period of coverage is June 01, 2011 through July 25, 2011.

MWBOO SET MBE GOALS AT 6% AND WBE GOALS AT 2%.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MBE: Page Technologies, Inc.	0.00%
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WBE: Bay Associates Environmental, Inc.	0.02%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE ON 09/08/2010.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

15. CREATIVE SOFTWARE

SOLUTIONS, LLC	\$499,277.84	Renewal
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Solicitation No. 06000 - Manage Taxi Card Program - Agencies
Various - Req. Nos. Various

On May 13, 2009 the Board approved the initial award for the amount of \$499,277.84. Subsequent approvals have been made. The Board is requested to approve the second of four 1-year renewal options. The period of the renewal is July 01, 2011 through June 30, 2012, with two 1-year renewal options remaining.

MBE: Sue Ann's Office Supply, Inc.	0.85%
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J.P. Child's Transportation, LLC	2.15%
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Dream Management, Inc.	0.04%
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MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

WBE: Curry Printing	1.11%
Jodi M. Stappler, CPA	0.19%

This is a requirements contract, therefore amounts will vary.

MWBOO FOUND VENDOR IN COMPLIANCE

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions.

MINUTES

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with KCI Technologies, Inc., for Sanitary Contract No. 912, Wastewater Engineering Services for the Improvements of the Low Level Sewershed Collection System. The period of the agreement is effective upon Board approval for five years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,480,807.03 - Wastewater Revenue Bonds
 18,896.26 - Baltimore County
\$1,499,703.29 - 9956-918616-9551-900020-703032

BACKGROUND/EXPLANATION:

The consultant will provide engineering services necessary to evaluate, prepare a design memorandum, develop contract documents, and provide post award services for this project. The structural improvements will include replacing or rehabilitating approximately 210 manholes, about 14,018 linear feet of pipe, and 338 point repairs. In addition about 438 cannot open/cannot locate sewer manholes will be located, opened and inspected. Hydraulics improvements include modifications to the Eastern Avenue Pump Station operating levels, the upsizing of 149 linear feet of various sewer pipes, approximately 9,894 linear feet of infiltration/inflow reductions and rehabilitation in the Locust Point area, and approximately 52 manholes will be rehabilitated or replaced. In addition, about 3,500 tons of sediment will be removed from approximately 18,925 linear feet of interceptor sewers located in the eastern portion of the Low Level Sewershed. The post award services will include reviewing and

MINUTES

BW&WW - cont'd

tracking of shop drawings and submittals, reviewing conditional and final acceptance, and reviewing as-built drawings. These improvements were identified in the Low Level Collection System Evaluation and Sewershed Plan under the Consent Decree and are intended to eliminate Sanitary Sewer Overflows by providing additional hydraulic capacity and reducing infiltration and inflow.

The consultant was approved by the Architectural and Engineering Awards Commissions.

MBE/WBE PARTICIPATION:

MBE:	Transviron, Inc.	\$180,000.38	12.00%
	Savin Engineers, P.C.	<u>225,000.00</u>	<u>15.00%</u>
		\$405,000.38	27.00%
 WBE:	Phoenix Engineering, Inc.	\$135,000.21	9.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(FILE NO. 57079)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,629,210.00	9956-907611-9549	
Wastewater	Constr. Res.	
Revenue	Sewer System	
Bonds	Rehab-Low Level	
20,790.00	" "	
<u>Balto. County</u>		
\$1,650,000.00	-----	9956-918616-9551-3
		Engineering

MINUTES

BW&WW - cont'd

The transfer of funds will provide funds to cover cost of SC 912, Improvements to the Lower Level Sewershed Collection System.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with KCI Technologies, Inc., for Sanitary Contract No. 912, Wastewater Engineering Services for the Improvements of the Low Level Sewershed Collection System. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The President **ABSTAINED**.

MINUTES

Bureau of Water and Wastewater - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with EA Engineering Science Technology, Inc., for Project No. 1143E, On-Call Project Management, Scheduling, Inspection and Engineering Services. The period of the agreement is effective upon Board approval for four years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$3,000,000.00 - Account numbers to be determined

(\$750,000.00 per year x four years - Upset limit)

BACKGROUND/EXPLANATION:

The consultant will provide construction engineering, construction inspection, technical and administration assistance in the City's water and wastewater system. The services to be provided include but are not limited to construction observation and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractors' applications for payment, attendance at project meetings, preparation of record drawings, and review of contractor claims.

Depending on the nature of other work and City staff requirements, personnel representing the selected firms will be available on an as needed basis.

The consultant was approved by the Office of Boards & Commissions and the Architectural & Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the agreement.

MINUTES

Bureau of Water and Wastewater - cont'd

MBE: Kumi Construction Management Corp.	\$150,351.49	5.01%
Environ-Civil Engineering, Ltd.	240,321.82	8.01%
Sidhu Associates, Inc.	270,136.37	9.00%
Tech International	<u>149,850.25</u>	<u>5.00%</u>
Total:	\$810,659.93	27.02%
WBE: PEER Consultants PC	\$120,446.56	4.01%
Ross Technical Services	<u>149,827.68</u>	<u>5.00%</u>
Total:	\$270,274.24	9.01%

MWBOO FOUND THE VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the on-call agreement with EA Engineering Science Technology, Inc., for Project No. 1143E, On-Call Project Management, Scheduling, Inspection and Engineering Services. The President **ABSTAINED**. The Comptroller **ABSTAINED**.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following page:

1598 - 1624

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Mayor **ABSTAINED** on Item Nos. 46 and 53.

The President **ABSTAINED** on Item No. 51,

Class Nos. 01184, 01185, and 01186, and Item No. 54

The Comptroller **ABSTAINED** on Item Nos. 33 and 48.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. RENEE RIVERS	\$20.00	\$600.00
2. ANTHONY DEASE	\$20.00	\$600.00

Account: 5000-535711-3024-268406-601009

These individuals will work as Dance Instructors. They will be responsible for coordinating and teaching different types of line dancing such as country, gospel, Rhythm & Blues, and Jazz. They will also be responsible for recruiting new participants, coordinating classroom set-up, and providing educational materials. Mr. Dease will also work as a Zumba Instructor. The period of the agreement is June 1, 2011 through June 30, 2011.

YOUTH DEVELOPMENT AIDES/TUTORS

3. JANELL LIDDELOW	\$15.00	\$ 7,800.00
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Account: 6000-627812-3080-294400-601009

The period of the agreement is July 1, 2011 through June 30, 2012.

4. JOSE CORONA	\$15.00	\$ 750.00
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Account: 6000-627811-3080-294400-601009

The period of the agreement is June 1, 2011 through June 30, 2011.

5. JOSE CORONA	\$15.00	\$ 7,800.00
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Account: 6000-627812-3080-294400-601009

The period of the agreement is July 1, 2011 through June 30, 2012.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
6. ANGELA FLEMING	\$15.00	\$ 750.00

Account: 6000-627811-3080-294400-601009

7. ANGELA FLEMING	\$15.00	\$ 7,800.00
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Account: 6000-627812-3080-294400-601009

The period of the agreement is July 1, 2011 through June 30, 2012.

8. VICTOR F. De M. TORRES	\$15.00	\$ 750.00
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Account: 6000-625211-3080-289400-601009

The period of the agreement is June 1, 2011 through June 30, 2011.

9. VICTOR F. De M. TORRES	\$15.00	\$ 7,800.00
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Account: 6000-625212-3080-289400-601009

The period of the agreement is July 1, 2011 through June 30, 2012.

These individuals will work as Youth Development Aides/Tutors. They will be responsible for providing homework assistance, tutorial and college preparation assistance, and individual instruction to participants with specific education deficits in high level Math and/or English. In addition they will provide assistance in computer skills, assist in instruction of a variety of subjects and educational activities, and chaperone program participants while on field trips or other during program activities.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
<u>COMMUNITY OUTREACH WORKERS/SPECIAL POPULATIONS</u>		
10. CINA LATRICE MORRIS	\$12.00	\$12,480.00
Account: 4000-422312-3030-000000-601009		
11. JOANNE HUNTER	\$12.00	\$12,480.00
Account: 4000-422312-3030-273090-601009		
12. CHIQUETTA M. JONES	\$12.00	\$12,480.00
Account: 4000-422312-3030-273090-601009		
13. COURTNEY S. TURNER, MPH	\$12.00	\$ 7,200.00
Account: 4000-422511-3030-271590-601009		
The period of the agreement is July 1, 2011 through December 31, 2011.		
14. DELLA YVONNE DUNCAN	\$13.00	\$13,520.00
Account: 4000-422312-3030-000000-601009		

These individuals will continue to work as Community Outreach Workers/Special Populations for the STD/HIV Prevention Program. Their duties will include, but will not be limited to STD/HIV testing in community settings with high incidence of syphilis and/or HIV infection, identifying venues and key community stakeholders to reach priority populations such as youth and Men Who Have Sex with Men. They will also provide client-based health education and risk reduction counseling for STD/HIV

MINUTES**PERSONNEL**Health DepartmentHourly RateAmount

prevention, complete intake forms, client logs and other paper work associated with the outreach testing program, and assist with the collection of gonorrhea and chlamydia specimens. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

15. **ADA V. MOORE, R.N.** \$26.84 **\$32,208.00**

Account: 4000-424612-3080-294500-601009

Ms. Moore, retiree, will continue to work as a Community Health Nurse II for the Bureau of Clinical Services. She will provide immunizations and health education in the child and adult immunization clinics. She will also assist with investigations of reported vaccine-preventable disease outbreaks and assist with other administrative duties. The period of the agreement is July 1, 2011 through June 30, 2012.

16. **SOPHIA M. KROME** \$28.00 **\$26,208.00**

Account: 5000-524306-3080-290700-601009

Ms. Krome, retiree, will work as a Community Health Nurse II. She will be responsible for assessing, planning, and evaluating patient care in the home, interviewing and assessing health needs of individuals, families, and analyzing and interpreting assessment findings for health and welfare professionals. In addition, Ms. Krome will develop nursing care plans for patients receiving skilled and non-skilled nursing care and provide preventive health education and community resources to improve the health status of individuals and families. The period of the agreement is July 1, 2011 through June 30, 2012.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
17. DWAYNE MOLOCK	\$20.00	\$ 400.00

Account: 5000-535711-3024-268406-601009

Mr. Molock will work as a Strength Training Instructor. He will be responsible for coordinating and teaching strength training by using weights and elastic tubing, as well as stretching and relaxing muscular range of movements and hand and finger coordination. In addition, Mr. Molock will teach the proper use of weights and how to meditate and choreograph all exercises and develop customized effective training for seniors. The period of the agreement is June 1, 2011 through June 30, 2011.

18. ROSZETTA RYAN	\$20.00	\$ 300.00
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Account: 5000-535711-3024-268406-601009

Ms. Ryan will work as an Aquatic Aerobics Instructor. She will coordinate and teach different types of aerobic exercises using weights and elastic tubing as well as stretching and relaxing muscular range movements. The period of the agreement is June 1, 2011 through June 30, 2011.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
19. CARL J. JOHNSON	\$20.00	\$23,000.00

Account: 5000-530312-3041-605800-601009

Mr. Johnson, retiree, will continue to work as a Tobacco Control Enforcement Officer. He will be responsible for enforcing tobacco control laws for Baltimore City regarding tobacco retailers and product placement, illegal sales to youth under age 18, illegal sales of individual cigarettes, and issuing citations to violators of tobacco control laws. Mr. Johnson will work with the student transport vendor and public school students to conduct compliance checks. In addition, he will conduct routine field inspections and investigations regarding tobacco control code violations; and conduct group education for residents, retailers, restaurant owners, police officers, youth and others regarding the City's tobacco control laws. Mr. Johnson will also maintain data records and evidence files on inspections and citations; testify in adjudicative Environmental Control Board hearings when violators appeal citations; and complete other tobacco enforcement activities. The period of the agreement is July 1, 2011 through June 30, 2012.

20. JAMIKA L. YOCHIM, R.D.H.	\$40.00	72,800.00
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Account: 6000-624010-3030-273200-601009

Ms. Yochim will work as a Clinical Dental Hygienist for the Oral Health Program. Her duties will include, but will not be limited to providing diagnostic, preventive and periodontal dental care to clinic patients. She will also

MINUTES**PERSONNEL**Health DepartmentHourly RateAmount

provide oral health education to clinic patients, outreach to participants, participant family members, and facilities staff. Ms. Yochim will also serve as a patient referral source for clinic services, participate in and monitor outreach activities and outcomes. She will develop a program protocol, in accordance with services provided in the overall program organization and scope. The period of the agreement is July 1, 2011 through June 30, 2012.

21. **JOHN LAWS NICKENS, JR.** \$60.00 **\$78,000.00**
D.D.S.

Account: 1001-000000-3030-271993-601009

Dr. Nickens will continue to provide general dentistry procedures, i.e. routine oral surgery, restorative and periodontal treatment, prosthetics and preventative care for the Eastern Dental Clinic, which serves children and medically compromised adults. The period of the agreement is July 1, 2011 through June 30, 2012.

22. **CHANAGRA OCTAVIA MASSEY** \$35.00 **\$66,430.00**

Account: 4000-497312-3041-688202-601009

Ms. Massey will continue to work as a Dental Hygienist/Cancer Specialist. Her duties will include screening no less than 1,200 community members for oral cancer utilizing methods and eligibility processes approved by the Maryland Department of Health and Mental Hygiene dental program. Ms. Massey will provide additional clinical tests if cancer is suspected, refer clients who do not have signs of cancer to free/low-cost dental services and collect personal information on screened individuals. She will confer with the Director of the Dental Program on suspected cancer cases, assist in education of community

MINUTES**PERSONNEL**Health DepartmentHourly RateAmount

dentists on the importance of oral cancer screening, attend health fairs where screening services will be provided, as well as attend monthly meetings with education and clinical staff and weekly meetings with case manager to discuss potential findings of cancers. The period of the agreement is July 1, 2011 through June 30, 2012.

23. **HENRY R. WILLIAMS, JR.** \$80.00 **\$ 16,640.00**
D.D.S.

Account: 1001-000000-3030-271991-601009

Dr. Williams will continue to provide services as an Oral Surgeon for children and youth up to the age of 21 years and medically compromised adults. In addition, he will be responsible for performing complicated oral surgery procedures on patients treated in the Health Department's clinics located in the Druid and Eastern Health Centers. The period of the agreement is July 1, 2011 through June 30, 2012.

GUARDIANSHIP PROGRAM ASSISTANTS

24. **KENNETH HAMLIN** \$10.50 **\$10,920.00**

Account: 5000-533112-3023-273300-601009

25. **ELIANE RAY** \$10.50 **\$16,380.00**

Account: 5000-535512-3023-273300-601009

Mr. Hamlin and Ms. Ray will serve as a Guardianship Program Assistant. They previously worked as Paraprofessionals (CARE AIDE) in the Commission on Aging and Retirement Education. They

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
will continue to assist with scheduling medical and community appointments for clients and escort and transport clients to medical and community activities. They will also assist with shopping for food and clothes for clients and relocate clients personal items/possessions to alternative living arrangements. The period of the agreement is July 1, 2011 through June 30, 2012.		

26.	PHYLLIS N. COLEY	\$25.00	\$13,000.00
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Account: 6000-627612-3080-289400-601009

Ms. Coley will continue to serve as an Entrepreneurial Specialist for the Carrera West Young Executives Program. She will assess and analyze participant's job readiness, academic planning, and goal orientation. She will also develop and facilitate entrepreneurial sessions that are consistent with school goals and objectives identified for participants. She will also organize and conduct a weekly job club that includes a stipend for program participants, which focuses on learning about financial management and banking and provide special individual employment counseling assistance. The period of the agreement is July 1, 2011 through June 30, 2012.

27.	STEPHANIE S. REGENOLD	\$37.13	\$28,961.40
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Account: 5000-530012-3080-595800-601009

Ms. Regenold will continue to work as a Senior Infant Health Advisor for the Bureau of Maternal and Infant Care. She will be responsible for analyzing epidemiologic data related to birth outcomes for improved program decision-making, preparing relevant materials for and actively participating in Fetal and Infant Mortality Review. The period of the agreement is July 1, 2011 through June 30, 2012.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
28. ROBERT LOWMAN	\$18.49	\$15,383.68

Account: 5000-534012-3023-273300-601009

Mr. Lowman will work as a Housing Program Coordinator; he previously worked as Specialist for the Senior Assisted living Group Home Subsidy Program (SALGHS) and Congregate Housing Services Program (CHSP). He will be responsible for responding to all inquiries regarding the SALGHS program and providing information and applications to applicants and providers. He will monitor the CHSP bi-annually and prepare reports in conjunction with the Maryland Department of Aging. The period of the agreement is July 1, 2011 through June 30, 2012.

29. TANEKA C. SATTERFIELD	\$15.00	\$ 7,800.00
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Account: 6000-627812-3080-294400-601009

Ms. Satterfield will continue to work as an Educational Tutor. She will provide homework assistance, tutorial and college preparation assistance, and individual instruction to participants with specific education deficits in high level math and English. In addition Ms. Satterfield will provide assistance in computer skills, assist in the collection of necessary data, and maintain folders/records on individual students to assist in skill building. She will also help to build educational resources, update educational areas quarterly, and participate in workshops. The period of the agreement is July 1, 2011 through June 30, 2012.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
30. BERNARD L. CONAWAY	\$15.60	\$28,392.00

Account: 6000-624011-3030-271996-601009

Mr. Conaway will continue to serve as a Patient Care Coordinator. He will monitor and provide follow-up assistance for participants within the GRAMS*Program (i.e., Senior Adult Dental Initiative). He will provide assistance to older adults seeking dental services and monitor patient participation within the Ryan White Program. He will provide program linkages to agencies that refer to the dental clinic and program information and referral assistance to community groups and organizations. He will also aid in the redevelopment and facilitation of the program's Consumer Advisory Board and assist the program manager in obtaining and compiling data for program surveys, semi-annual and annual reports. The period of the agreement is July 1, 2011 through June 30, 2012.

31. LEONA L. TRUELOVE	\$35.00	\$13,860.00
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Account: 5000-519911-3041-589800-601009

On June 23, 2010, the Board approved the original agreement with Ms. Truelove, for the period July 1, 2010 through June 30, 2011, for 700 hours. On November 24, 2010, the Board approved an amendment for \$3,640.00 that increased the number of hours worked by 104.

This amendment no. 2 to the original agreement will add an additional 396 hours to the contract maximum hours for a cumulative total of 1200 hours (the maximum number of hours a retiree may work in one 12-month period @ the same hourly rate as the initial contract). The cumulative contract maximum cost increases to a total of \$42,000.00 (an increase of \$13,860.00 over the first amendment.) Ms. Truelove, a retiree, will continue to serve as a Health

MINUTES**PERSONNEL**Health Department

Program Administrator III for the Health Disparities, Cardiovascular Disease and Diabetes Program services. She is responsible for assisting the Director to identify funds to support these services and initiatives that include writing grant applications, serving on the grant review and scoring committee, and designing and maintaining databases.

32. a Change the Grade for the following class:

10109 - Public Health Physician I

From: Grade 653 (\$90,800.00 - \$105,200.00)

To: Grade 958 (\$77,200.00 - \$121,400.00)

b. Recreate the following Class:

10110 - Public Health Physician II

Grade 963 (\$88,200.00 - \$139,900.00)

c. Create the following four positions:

10110 - Public Health Physician II

Grade 963 (\$88,200.00 - \$139,900.00)

Job nos. to be assigned by BBMR

3 positions

10109 - Public Health Physician I

Grade 958 (\$77,200.00 - \$121,400.00)

Job no. to be assigned by BBMR

1 position

Cost: \$117,075.00 - 4000-422711-3080-271200-601001
 117,075.00 - 4000-421710-3030-273000-601001
 117,075.00 - 1001-000000-3100-295900-601001
103,910.00 - 4000-421710-3030-273000-601001
\$455,135.00

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Office of the Comptroller</u>		
33. FRED WRIGHT	\$17.63	\$33,628.00

Account: 1001-000000-1300-157300-601009

Mr. Wright, retiree, will continue to work as a Special Assistant. He will be responsible for escorting the Comptroller to meetings and public events, as requested and required. In addition, Mr. Wright will supervise the maintenance of vehicles assigned to the Office of the Comptroller and process in a timely manner, all reports required by the Bureau of General Services and other agencies requesting information regarding vehicles assigned to the Comptroller; deliver Citations and Resolutions to constituents; and perform Board of Estimates duties in the Comptroller's Office. Mr. Wright will work 1,906.67 hours per year. This contract includes a 2% increase. The period of the agreement is June 28, 2011 through July 27, 2012.

THE OFFICE OF THE COMPTROLLER IS REQUESTING A WAIVER OF THE SALARY CAP AND THE NUMBER OF HOURS WORKED AS OUTLINED IN THE ADMINISTRATIVE MANUAL 212-1.

Police Department

34. ALLAN D. CARREIRA	\$32.50	\$67,600.00
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Account: 4000-468311-2252-694202-601009

Mr. Carreira will serve as a Court Operations Specialist. He will be responsible for tracking and updating all felony gun cases for GunStat, overseeing the Civil Citation Pilot Program, reviewing and analyzing the Criminal Citation Program, working extensively with civil and criminal citations, assisting the Baltimore Police with warrant projects, tracking Failure to Appear and conducting court and case disposition research. The period of the agreement is June 1, 2011 through May 31, 2012.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Dept. - cont'd</u>		
35. LINDA WRIGHT FAIR	\$25.00	\$26,000.00

Account: 4000-409111-2252-690500-601009

Ms. Fair will serve as a Juvenile Diversion Assessor. She will be responsible for reviewing juvenile charging documents to confirm youth eligibility for the program, inputting clients data into the database, providing referral information to the family and juvenile, maintaining and updating the referral resources database and composing monthly reports on clients. The period of the agreement is June 1, 2011 through May 31, 2012.

36. Create the following seven positions:

34512 - Research Analyst II
Grade 111 (\$41,700.00 - \$60,500.00)

Costs: \$157,300.00 - 4000-485110-5750-645400-601001
157,300.00 - 4000-478611-5750-209300-601001
157,300.00 - 4000-485010-5750-644501-601001
78,650.00 - 4000-435110-2020-669800-601001
\$550,550.00

The Bureau of Budget and Management Research will assign job numbers to the new positions following the Board's approval.

MINUTES**PERSONNEL**Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
37. FRANK LIPSCOMB	\$26.00	\$27,040.00

Account: 5000-578711-4711-361840-601009

Mr. Lipscomb will continue to serve as a Construction Inspector for the Capital Development Division. His duties will include, but not be limited to the inspection of the construction activities at the Gwynns Fall Trail and Jones Falls Trail projects and inspection of the capital projects under construction, including court resurfacing and utility projects. The period of the agreement is effective upon Board approval through December 31, 2011.

38. ERIC BARLIPP	\$15.00	\$30,000.00
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Account: 5000-577709-4780-369200-601009

Mr. Barlipp will work as a Dog Park Administrative Coordinator. He will be responsible for negotiating terms and conditions of memoranda of understanding between the City and dog park support groups, identifying perspective sites and facilitating construction designs for dog parks. The period of the agreement is effective upon Board approval for one year.

Fire Department - Office of Emergency Management

39. MARY G. LESSER	\$ 14.98	\$17,976.00
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Account: 4000-453908-2010-210700-601009

Ms. Lesser, retiree, will continue to work as a Special Advisor. She will be responsible for assisting and coordinating in the preparing, documenting and analyzing information and performing confidential assignments at the direction of the Director of Emergency Management. The period of the agreement is effective upon Board approval for one year.

MINUTES

PERSONNEL

Fire Department

40. Abolish the following position:

41213 - Fire Captain
Grade 341 (\$56,363.00 - \$69,521.00)
Job No. 2133-13939

Costs: (\$73,272.00) - 1001-000000-2133-228200-601061

41. Reclassify the following position:

From: 41221 - Fire Lieutenant, Investigation
and Prevention Services
Grade 338 (\$50,283.00 - \$61,355.00)
Job Nos. 2132-35180

To: 72123 - Engineer III (PE)
Grade 117 (\$56,000.00 - \$68,500.00)

Costs: \$7,240.00 - 1001-000000-2132-228200-601001

Environmental Control Board (ECB)

- | | | | |
|-----|--------------------------|---------|--------------------|
| 42. | GARY M. BROOKS | \$65.00 | \$39,000.00 |
| 43. | PATRICIA D. WELCH | \$65.00 | \$39,000.00 |

Account: 1001-000000-1170-138600-601009

These individuals will continue to work as Hearing Officers. Their duties will include but are not limited to conducting hearings to make preliminary determinations as to whether citations issued by City enforcement officers comply with the Code, the ECB rules, and relevant court decisions. They will also record all hearings and complete a Disposition Sheet and present it to the Executive Director of the ECB at the end of each hearing. The salary shows a 30% increase and makes the salary comparable with other hearing officers. The period of the agreement is effective upon Board approval for one-year.

MINUTES**PERSONNEL**Department of Housing and Community Development44. Reclassify the following position:Job No. 6051-48454

From: 31501 - Program Compliance Officer I
 Grade 087 (\$36,674.00 - \$50,981.00)

To: 31502 - Program Compliance Officer II
 Grade 110 (\$40,000.00 - \$56,800.00)

Costs: \$1,959.00 - 4000-486311-6051-452218-601001

Circuit Court for Baltimore City45. Create the following position:

01954 - Licensed Clinical Social Worker
 Grade 093 (\$47,044.00 - \$57,361.00)
 Job No. to be assigned by BBMR

Costs: \$70,655.00 - 6000-601111-1100-333600-601001

Mayor's Office of Human Services46. Reclassify the following filled position:Job No. 3571-14253

From: 00411 - Homeless Program Administrator
 Grade 632 (\$61,200.00 - \$70,900.00)

To: 10172 - Division Chief II
 Grade 952 (\$62,700.00 - \$90,900.00)

Costs: \$25,190.00 - 6000-685211-3571-327200-601001

MINUTES**PERSONNEL**Mayor's Office of Human Services - cont'd47. Create the following Non-Civil Service class:

- a. 10240 - Program Coordinator
 Grade 112 (\$44,300.00 - \$62,600.00)

Reclassify the following vacant position:Job No. 3571-14924

- b. From: 31192 - Program Coordinator
 Grade 112 (\$44,300.00 - \$62,600.00)
- To: 10240 - Program Coordinator
 Grade 112 (\$44,300.00 - \$62,600.00)

There are no additional costs associated with this personnel action.

Employees' and Elected Officials Retirement System48. Create the following class:

- a. 33267 - Records and Payroll Manager
 Grade 111 (\$41,700.00 - \$60,500.00)

Reclassify the following vacant position:Job No. 1520-48274

- b. From: 33188 - Document Imaging Manager
 Grade 089 (\$39,745.00 - \$48,257.00)
- To: 33267 - Records and Payroll Manager
 Grade 111 (\$41,700.00 - \$60,500.00)

Costs: \$28,189.00 - 6000-604000-1520-168500-601001

MINUTES**PERSONNEL**Mayor's Office of Information Technology49. Create the following position:

10063 - Special Assistant
Grade 089 (\$39,745.00 - \$48,257.00)

Costs: \$53,588.00 - 10001-000000-1471-165700-601001

Enoch Pratt Free Library50. Reclassify the following filled position:

Job No. 4501-15585

From: 00659 - Librarian Supervisor II
Grade 115 (\$51,000.00 - \$72,200.00)

To: 00670 - State Library Resource Center Manager
Grade 117 (\$56,000.00 - \$79,400.00)

Cost: \$5,100.00 - 1001-000000-4501-339200-601001

Department of Human Resources (DHR)51. Abolish the Following 46 Unpopulated Classes:

00621 - Educational Liaison - Library
Grade 090 (\$41,438.00 - \$50,364.00)

00624 - Planning Manager Library
Grade 117 (\$56,000.00 - \$79,400.00)

00633 - Telecommunications Tech Library
Grade 089 (\$39,745.00 - \$48,257.00)

00636 - Library Fiscal Management Officer
Grade 089 (\$39,745.00 - \$48,257.00)

MINUTES**PERSONNEL**DHR - cont'd

- 00642 - Library Script Artist
Grade 080 (\$28,768.00 - \$33,841.00)
- 00643 - Library Graphic Artist
Grade 085 (\$33,884.00 - \$40,828.00)
- 00649 - Library Circulation System Supervisor
Grade 090 (\$41,438.00 - \$50,364.00)
- 00665 - Library Analyst/Programmer SAILOR
Grade 092 (\$45,090.00 - \$54,906.00)
- 00671 - Library Gift Shop Manager
Grade 084 (\$32,853.00 - \$39,210.00)
- 00699 - Literacy Trainer Coordinator
Grade 090 (\$41,438.00 - \$50,364.00)
- 00703 - Library Building Operations Supervisor
Grade 110 (\$40,000.00 - \$56,800.00)
- 00798 - Recreation Projects Coordinator
Grade 975 (\$15,080.00 - \$19,448.00)
- 00805 - Medical Social Worker Courts
Grade 086 (\$35,242.00 - \$42,511.00)
- 00809 - Senior Psychiatric Social Worker
Grade 088 (\$38,175.00 - \$46,251.00)
- 00819 - Juvenile Medical Psych Courts (P/T)
Grade 115 (\$51,000.00 - \$72,200.00)
- 00838 - Laboratory Technician Courts
Grade 087 (\$36,674.00 - \$44,331.00)

MINUTES**PERSONNEL**DHR - cont'd

- 00855 - Psychologist Courts
Grade 086 (\$35,242.00 - \$42,511.00)
- 01184 - Associate Clerk City Council
Grade 883 (\$4,000.00 flat)
- 01185 - Journal Clerk CC
Grade 881 (\$2,000.00 flat)
- 01186 - Reading Clerk CC
Grade 881 (\$2,000.00 flat)
- 01406 - Secretary Sheriff's Office
Grade 210 (\$28,434.00 - \$44,520.00)
- 01408 - Administrative Assistant to the Sheriff
Grade 083 (\$31,681.00 - \$37,677.00)
- 01416 - Fiscal Associate II Sheriff
Grade 210 (\$28,434.00 - \$44,520.00)
- 01417 - Fiscal Accounts Supervisor I Sheriff
Grade 211 (\$30,200.00 - \$47,420.00)
- 01421 - Substitute Deputy Sheriff
Grade 864 (\$26,291.00 Flat)
- 01903 - Indictment Processor SAO
Grade 084 (\$32,853.00 - \$39,210.00)
- 01926 - Pre-trial Records Supervisor SAO
Grade 082 (\$30,613.00 - \$36,210.00)
- 01939 - Supervising Secretary SAO
Grade 086 (\$35,242.00 - \$42,511.00)

MINUTES**PERSONNEL**DHR - cont'd

- 01946 - Juvenile Witness Coordinator SAO
Grade 090 (\$41,438.00 - \$50,364.00)
- 10072 - Aide to the Chief of the Fire Department
Grade 337 (\$33,183.00 - \$58,422.00)
- 41401 - Animal Shelter Attendant
Grade 428 (\$29,067.00 - \$31,634.00)
- 41403 - Veterinary Technician
Grade 084 (\$32,853.00 - \$39,210.00)
- 41405 - Veterinary Technician Supervisor
Grade 087 (\$36,674.00 - \$44,331.00)
- 52637 - General Superintendent of Electrical Services
Grade 117 (\$56,000.00 - \$79,400.00)
- 52995 - Events Manager
Grade 086 (\$35,242.00 - \$42,511.00)
- 53716 - Assistant Superintendent of Parking Meters
Grade 089 (\$38,175.00 - \$46,251.00)
- 61119 - Mental Health Coordinator
Grade 114 (\$48,600.00 - \$68,600.00)
- 61120 - Medical Care Reimbursement Administrator
Grade 116 (\$53,900.00 - \$76,000.00)
- 61168 - Nurse Case Manager
Grade 113 (\$46,700.00 - \$65,500.00)
- 61191 - Medical Services Supervisor
Grade 088 (\$38,175.00 - \$46,251.00)

MINUTES**PERSONNEL**DHR - cont'd

- 61198 - Medical Care Coordinator
Grade 093 (\$47,044.00 - \$57,361.00)
- 61254 - Community Health Educator 10 M
Grade 052 (\$28,272.00 - \$34,039.00)
- 81121 - Addictions Counselor I
Grade 078 (\$27,410.00 - \$31,609.00)
- 81122 - Addictions Counselor II
Grade 082 (\$30,613.00 - \$36,210.00)
- 81125 - Addictions Counselor Supervisor
Grade 086 (\$35,242.00 - \$42,511.00)
- 81245 - Nutritionist Supervisor
Grade 112 (\$44,300.00 - \$62,600.00)

Cost: There are no costs associated with these actions.

BACKGROUND/EXPLANATION:

The Department of Human Resources is reviewing the City's current Civil Service and non-Civil Service classifications in order to identify and eliminate classes that are no longer used or needed. The abolishment of unpopulated and obsolete classes will be part of an on-going process. The 46 unpopulated and obsolete non-Civil Service classes noted above have been identified for abolishment.

Department of Public Works

52. Abolish the following three positions:

- a. 33257 - Word Processing Operator II
Grade 075 (\$25,800.00 - \$29,326.00)
Job No. 5471-24027

MINUTES**PERSONNEL**Mayor's Office of Economic & Neighborhood Development - cont'd

For approximately 10 years, public and private efforts have been aimed at developing the Westside into a dynamic, predominately residential, urban mixed-use neighborhood rooted in historic fabric with strong anchor institutions and new connections to adjacent established districts. As recently pointed out in a National Panel Study, conducted by the Urban Land Institute better coordination, strong leadership and effective partnerships are necessary to realize this vision. The Westside Coordinator will fulfill the role of ensuring these elements are established and managed consistently across a broad coalition of stakeholders. The period of the agreement is June 1, 2011 through May 31, 2012.

Mayor: "Thank you very much Mr. President. On page 95 you will see a contract for Brian Greenan, the new Westside Coordinator. In December of 2010, I invited the Urban Land Institute to convene a panel of national experts to study the Westside and recommend ways to jumpstart the development. The panel recommended an array of suggestions on how to encourage growth, create jobs and breathe new life into the Westside. They said it was vital to rebrand the Lexington Market, to make progress on the Superblock Project as well as create opportunities for people who in the Westside, whether buying or renting. Lastly, they recommended that we create a strong partnership between the

MINUTES

PERSONNEL

Mayor's Office of Economic & Neighborhood Development - cont'd

City and the University of Maryland, Baltimore. We are creating a new Westside Advisory Committee, chaired by myself and Dr. Jay Perman, President of the University of Maryland, Baltimore to continue to drive the progress on the Eastside. This morning, I am pleased to announce the appointment of Brian Greenan, who has a strong background in transit-oriented development as our new Westside Coordinator. Brian will work with the Office of Economic and Neighborhood Development, BDC, developers, business owners and the community to help to revitalize the City's Westside and to create jobs and economic opportunity for everyone."

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MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Finance</u>		
54. JAMES WAYLAND	\$47.41	\$ 6,576.00

Account: 1001-000000-1472-165800-601009

Mr. Wayland will serve as a Senior Systems Analyst in the Mayor's Office of Information Technology to provide analysis and programming support for the real property tax system with special focus in getting the real property tax bills produced for Fiscal 2012. Mr. Wayland will be working on an average of two days per week for the period of the contract and will not receive sick leave, compensatory time, personal leave, or health insurance but will receive Worker's Compensation Coverage. The period of the agreement is May 25, 2011 through July 29, 2011.

THE DEPARTMENT OF FINANCE IS REQUESTING A WAIVER OF THE SALARY CAP AS OUTLINED IN THE ADMINISTRATIVE MANUAL 212-1.

MINUTES**PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/
Department of Recreation &
Parks -RP 10811, Clifton Park
Recreation Center
BIDS TO BE RECV'D: 06/29/2011
BIDS TO BE OPENED: 06/29/2011

2. Department of General
Services -RB 10838, Crimea Mansion
Window Repairs, 1900 Eagle
Drive
BIDS TO BE RECV'D: 06/22/2011
BIDS TO BE OPENED: 06/22/2011

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

MINUTES**PROCLAMATION**

Mayor: "And I also have one more item. I have a Proclamation by Mayor Stephanie Rawlings-Blake, designating May 25, 2011 as Michael Buczyner's last Board of Estimates Day in Baltimore. **WHEREAS**, Michael Buczyner has worked at Fox 45 since 2008, and **WHEREAS**, he has always asked challenging questions of the elected officials and public employees and may have filed more freedom of information act requests than any other reporter in the past two years, and **WHEREAS**, to increase the impact of his reporting, Michael has forged a unique partnership with the Investigative Voice and **WHEREAS**, working with Stephen Janis, Michael has conducted thorough investigations into City spending and ethics and **WHEREAS**, a call is being made to Atlanta Mayor Kasim Reed to warn him of Michael's move to Georgia and the possibility that he will attend a press conference at his office this summer. Now, therefore, I Stephanie Rawlings-Blake, Mayor of the City of Baltimore do hereby proclaim May 25, 2011 as Michael Buczyner's last Board of Estimates Day in Baltimore and due urge all citizens to join in the celebration."

(Applause)

MINUTES

City Solicitor: "You notice Michael, the special joy in the Mayor's voice when she announced the celebration of your last day at the Board of Estimates."

President: "Thank you. If there is no more business before the Board, the meeting will recess until bid opening at twelve noon. Thank you."

* * * * *

Clerk: "The Board is now in session for the opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies issued an addendum extending the dates for receipt and opening of bids on the following contract.

There were no objections.

Department of General Services - PB 11811, Former Answorth
Paint Factory - Demolition
3200 East Biddle Street
BIDS TO BE RECV'D: 06/08/2011
BIDS TO BE OPENED: 06/08/2011

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 11300, Resurfacing Highway at
Various Locations Northeast
Sector I

M. Luis Construction Co., Inc.
P. Flanigan & Sons, Inc.
Machado Construction

Department of Transportation - TR 11301, Resurfacing Highway at
Various Locations Northwest
Sector II Federal

M. Luis Construction Co., Inc.
P. Flanigan & Sons, Inc.
Civil Construction Co., LLC
Machado Construction
Gray & Son, Inc.

Department of Recreation
and Parks - RP 10854, Luckman Park Site
Improvements

Allied Contractors, Inc.
P & J Contracting Company
*JLN Construction Services, LLC
**Bensky Construction Co., LLC

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*UPON FURTHER MOTION, the Board found the bid of JLN m Construction Services, Inc. **NON-RESPONSIVE** because of the company's failure to submit a complete original bid book as required in the bidding instructions.

UPON FURTHER MOTION, the Board found the bid of Bensky Construction Company, Inc. **IRREGULAR because of the company's failure to proffer the bid guarantee in the form mandated by the bidding instructions.

Bureau of Purchases - B50001894, Telecommunication Improvement & Procurement Project TIPP (**Technical**)

Demension Data - NO BID
IBM
Joint Bidders Shore Tel Inc.
& TelephoNet Corp.

Bureau of Purchases - B50001961, Conventional Cab and Air Compressor Truck

Chesapeake Ford Truck Sales,
Inc.
*Harbor Truck Sales & Service
d/b/a Baltimore Freightliner
Beltway International

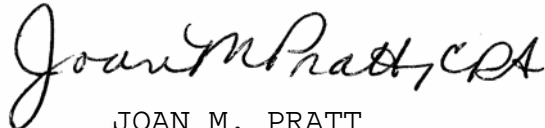
MINUTES

*UPON FURTHER MOTION, the Board found the bid of Harbor Truck Sales & Service d/b/a Baltimore Freightliner, **IRREGULAR** because of the company's failure to proffer a sufficient bid guarantee as mandated by the solicitation instructions.

MINUTES

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, June 8, 2011.



JOAN M. PRATT
Secretary